

# VILLAGE OF DIMONDALE



## FY2021-2022 Budget

Adopted 2-8-2021



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## Dimondale Village Council

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Scott Ammarman, Trustee

Bill Bower, Trustee

Robert Campbell, Trustee

Andrea Tardino, Trustee

Jacob Toomey, Trustee

**VILLAGE OF DIMONDALE**  
**Public Notice of Budget Hearing**  
**Electronic Meeting notice**

The Dimondale Village Council will hold an electronic public hearing on the proposed budget for FY 2021-2022 at 7:00 p.m. on February 8, 2021 on Zoom. The meeting link is on our website and below. All citizens are invited to attend and provide written or oral comments concerning the Village's entire proposed budget.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

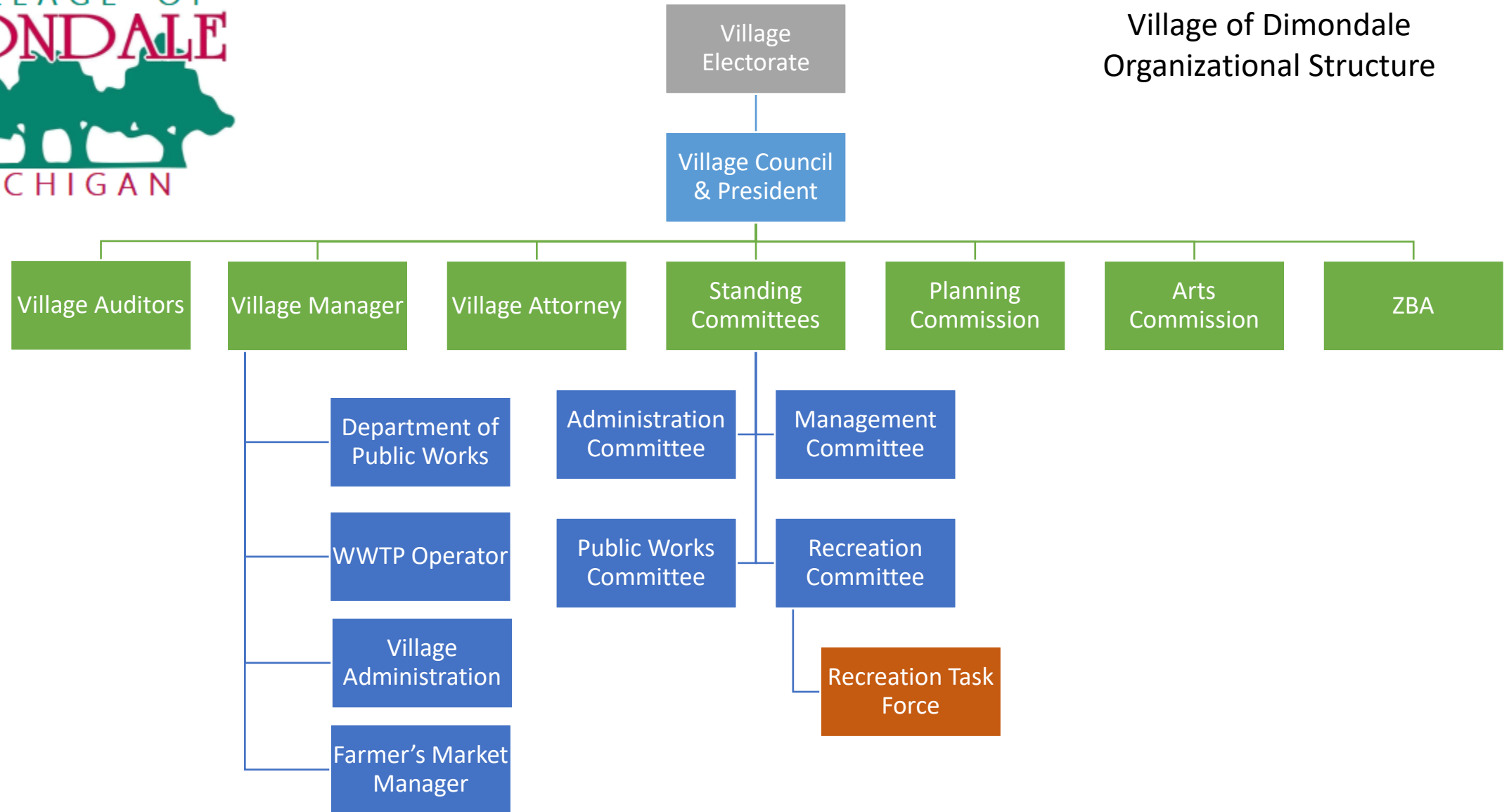
Copies of the proposed budget are available at the Village Office, 136 N. Bridge Street, Monday through Friday from 9:00 a.m. to 5:00 p.m.

Meeting link → <https://us02web.zoom.us/j/84776635124>  
Link is also at [www.villageofdimondale.org](http://www.villageofdimondale.org)

James Gallagher  
Village Manager



## Village of Dimondale Organizational Structure



# Village of Dimondale

## 2021-22 Budget Message

### Introduction

This budget document is the result of many hours of work by the Village staff and Village Council. The budget process begins in late summer when staff and the Planning Commission review the Capital Improvement Program and the upcoming year's projects. A draft budget is then prepared and sent to the Management Committee for review in the fall. Staff implements the feedback from the Committee into a second draft which is then presented to Council for a work session and then finally, approval in February.

This document contains the Village policies for investing, saving, and employee compensation; a 6-year budget projection; budgets for each fund: General Fund, Farmer's Market Fund, Major Streets Fund, Local Streets Fund, Sewer Fund; the sewer rate study; the Windsor Drain amortization schedule; and the Capital Improvement Program.

### Village's Debt Position

The proposed budget does not add to the debt position, in any fund. The proposed budget does, however, draw from fund balance to account for planned expenditures. The Village's debt comes from two sources:

1. Eaton County Windsor Drain Project commenced in 2019. The General Fund, Major Street Fund, and Local Street Fund are all impacted by the drain project. It is a 15-year amortization that will cost, in total, approximately \$246,000. The amortization schedule is included here for informational purposes.
2. an outstanding obligation of the WWTP. The WWTP loan's current balance is \$58,162, the last payment of which will be made in FY 2022-23.

### Fund Breakdowns

Each fund section begins with a *Special Items* page that highlights items that are either new or non-routine that will occur during the fiscal year. Following that is the fund summary budget. The budget is adopted at this "activity level." The line item budgets are also included for informational purposes. The line items may change during the year to account for unanticipated needs. The

administration has the authority to make transfers within these line as long as the total expenditures do not increase. This allows for flexibility at the department level.

## **GENERAL FUND**

The General Fund has a few projects this year that are rather large by our standards, and should be highlighted.

- The DPW department will be getting a new John Deere 1025R tractor. This tractor will enable the DPW to more efficiently clear the village owned sidewalks as well as enhance our grounds maintenance abilities. The intended use for this piece of equipment is primarily snow removal and park maintenance. Attachments may be purchased in the future to expand the capabilities of the machine. It is replacing a very old and inadequate piece of equipment.
- The Village Council created the Arts Commission in 2020. Their first charge is to address a public art installation at the Corner Park. This budget includes \$10,000 for the Art Commission to source and fund public art within the Village.
- The Rain Gardens at Danford Park will be getting some more attention to try and make them more resilient to invasive species while remaining a visual focal point of the park.
- The Village was awarded funds to install a bathroom at Danford Island Park from the Michigan Natural Resources Trust Fund grant program. We will be working all year with our consultant and our grant coordinator at the MDNR to facilitate this project and a grand opening ceremony will cap off the project when it is finished. The grant award is for \$126,000. The Village portion of the project is estimated at \$84,000.

## **MAJOR STREETS**

The projects in the Major Streets are several years in the works before they can be fully realized. In our case, the grant for the Bridge work was applied for in 2016 and the Washington St. project was applied for in 2018.

The Bridge is getting a capital preventative maintenance treatment called an epoxy overlay. The Village received a grant for this work drastically reducing the total cost to the village funds. The grant program applied for has a 95% Fed/State cost, and 5% local cost for eligible work. The Village is still responsible for engineering costs.

Washington St. project will occur in summer 2022. For that reason, the engineering will be done this year to reduce delays and give ample time to evaluate the project scope and design.

## LOCAL STREETS

The Local Street Fund has one project planned for this year.

Walnut St. is the chosen tentative candidate for local street work due to its condition after the Windsor Drain project tore up half of it. The Village is evaluating the project and has yet to determine the level of work that will occur. The conversation includes Dimondale Elementary for their input on the project, as well as gauge future plans for the site so we can ensure the investment will be appropriate and cohesive. The work is budgeted in this fiscal year but as a result of some uncertainty surrounding the future plans of the Dimondale Elementary School property, the project may be postponed to wait for information to become clear.

## Financial Forecast

The Village of Dimondale has several major projects happening this fiscal year and next. With the large cost of the bathroom project the General Fund will dip into fund balance to cover some of the costs of the project. Some costs will be shared by the Park Fund that has been continuously and generously donated to by the community over several years, specifically for this project. Even with the added expenses, the Village's fund balance will exceed the level prescribed for in the Fund Balance Policy.

Each street fund is positioned for road projects in the next two years that will draw down their respective balances, but that is normal for these funds; they build up a balance, spend a portion for a road project, then save money until another project can be afforded. One specific item of importance is that the Eaton County road millage will expire in 2026. Those funds have historically gone into the Local Street Fund to supplement the Act 51 funding. It is roughly \$45,000/year. Options for local street improvements will be more limited when that revenue source is no longer available.

The Sewer Fund is the last fund to turn our attention to. The sewer rate is based on a table called an REU Table. That stands for Residential Equivalent Unit. Because there are no water meters in the Village, sewer billing is based on REUs and is a flat rate. That rate is \$35 per one REU and that has not changed since 2013. Because of inflation \$35 in 2013 has the same buying power as \$39 in 2020. Over time the \$35 rate has lost some of its buying power. There are challenges in the future that the Waste Water Treatment Plant will face that will require high-dollar investments to keep it running properly. Currently, the projected capital expenditures exceed the projected



capital fund balance. But this should not be cause for great concern because the Sewer fund balance is high and if an emergency project needs to happen, it can be covered. However, for large projects that need significant planning and funding, a bond may be required if the current rates do not change. Interest rates for municipal bonds are at extremely low levels currently. In some cases, the rate for borrowing is less than the rate of inflation, which means a bonded project today costs fewer relative dollars to completing that project five or ten years from now. A thorough review of the rate structure is underway to identify a rate that will appropriately save for future planning and be fair to the users. This will include a comprehensive Asset Management Plan to assist in future investment planning. Also, with the last loan payment to occur in FY2022-23, there will be approximately \$30,000 freed up each year for capital improvement savings. There are a number of aspects that need to be reviewed before a rate change can be recommended. Therefore, at this time it is recommended to follow through with the information gathering and analysis currently underway before determining any change in user rates.

I now present to you the adopted FY2021-22 Village of Dimondale Budget.

Respectfully Submitted,

A handwritten signature in black ink that reads "James P. Gallagher". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

James P. Gallagher  
Village Manager

# VILLAGE OF DIMONDALE

## WINDSOR DRAIN DEBT PAYMENT SCHEDULE

| GENERAL FUND |                     |                     |                      |
|--------------|---------------------|---------------------|----------------------|
| Village FY   | Interest            | Principal           | Payment              |
| 2019-2020    | \$ 3,063.86         | \$ 6,653.33         | \$ 9,717.19          |
| 2020-2021    | \$ 2,867.44         | \$ 6,653.33         | \$ 9,520.77          |
| 2021-2022    | \$ 2,655.35         | \$ 6,653.33         | \$ 9,308.68          |
| 2022-2023    | \$ 2,451.09         | \$ 6,653.33         | \$ 9,104.42          |
| 2023-2024    | \$ 2,246.83         | \$ 6,653.33         | \$ 8,900.16          |
| 2024-2025    | \$ 2,048.17         | \$ 6,653.33         | \$ 8,701.50          |
| 2025-2026    | \$ 1,838.32         | \$ 6,653.33         | \$ 8,491.65          |
| 2026-2027    | \$ 1,634.06         | \$ 6,653.33         | \$ 8,287.39          |
| 2027-2028    | \$ 1,429.80         | \$ 6,653.33         | \$ 8,083.13          |
| 2028-2029    | \$ 1,228.90         | \$ 6,653.33         | \$ 7,882.23          |
| 2029-2030    | \$ 1,021.29         | \$ 6,653.33         | \$ 7,674.62          |
| 2030-2031    | \$ 817.03           | \$ 6,653.33         | \$ 7,470.36          |
| 2031-2032    | \$ 612.77           | \$ 6,653.33         | \$ 7,266.10          |
| 2032-2033    | \$ 409.63           | \$ 6,653.33         | \$ 7,062.96          |
| 2033-2034    | \$ 204.26           | \$ 6,653.38         | \$ 6,857.64          |
| <b>TOTAL</b> | <b>\$ 24,528.80</b> | <b>\$ 99,800.00</b> | <b>\$ 124,328.80</b> |

| MAJOR & LOCAL STREETS |                     |                     |                     |
|-----------------------|---------------------|---------------------|---------------------|
| Village FY            | Interest            | Principal           | Payment             |
| 2019-2020             | \$ 2,120.19         | \$ 4,604.11         | \$ 6,724.30         |
| 2020-2021             | \$ 1,984.27         | \$ 4,604.11         | \$ 6,588.38         |
| 2021-2022             | \$ 1,837.50         | \$ 4,604.11         | \$ 6,441.61         |
| 2022-2023             | \$ 1,696.15         | \$ 4,604.11         | \$ 6,300.26         |
| 2023-2024             | \$ 1,554.81         | \$ 4,604.11         | \$ 6,158.92         |
| 2024-2025             | \$ 1,417.33         | \$ 4,604.11         | \$ 6,021.44         |
| 2025-2026             | \$ 1,272.11         | \$ 4,604.11         | \$ 5,876.22         |
| 2026-2027             | \$ 1,130.77         | \$ 4,604.11         | \$ 5,734.88         |
| 2027-2028             | \$ 989.42           | \$ 4,604.11         | \$ 5,593.53         |
| 2028-2029             | \$ 850.40           | \$ 4,604.11         | \$ 5,454.51         |
| 2029-2030             | \$ 706.73           | \$ 4,604.11         | \$ 5,310.84         |
| 2030-2031             | \$ 565.38           | \$ 4,604.11         | \$ 5,169.49         |
| 2031-2032             | \$ 424.04           | \$ 4,604.11         | \$ 5,028.15         |
| 2032-2033             | \$ 283.47           | \$ 4,604.11         | \$ 4,887.58         |
| 2033-2034             | \$ 141.35           | \$ 4,604.06         | \$ 4,745.41         |
| <b>TOTAL</b>          | <b>\$ 16,973.92</b> | <b>\$ 69,061.60</b> | <b>\$ 86,035.52</b> |

# Village of Dimondale

## Six-Year Projection Worksheet

### Assumptions Used:

- ❶ Calculations are based on the 2020-21 amended budget.
- ❷ Calculations are rounded to the nearest dollar.
- ❸ Capital improvements, transfers, etc have been eliminated and these figures represent budgeted core operations only.
- ❹ Expenditures increase by 3.0% per year unless otherwise noted.
- ❺ Revenues do not change.
- ❻ Local Street revenue includes Eaton County millage through 2025 - \$45,000/year.

| General Fund   | 2020-21 Budget | 2021-22 Projection | 2022-23 Projection | 2023-24 Projection | 2024-25 Projection | 2025-26 Projection | 2026-27 Projection |
|----------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Beginning      | 788,334        | 805,384            | 812,816            | 806,221            | 785,178            | 749,254            | 698,002            |
| Revenues       | 482,800        | 475,000            | 475,000            | 475,000            | 475,000            | 475,000            | 475,000            |
| Expenditures   | -465,750       | -467,568           | -481,595           | -496,043           | -510,924           | -526,252           | -542,039           |
| Ending Balance | 805,384        | 812,816            | 806,221            | 785,178            | 749,254            | 698,002            | 630,963            |

| Major Street Fund | 2020-21 Budget | 2021-22 Projection | 2022-23 Projection | 2023-24 Projection | 2024-25 Projection | 2025-26 Projection | 2026-27 Projection |
|-------------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Beginning         | 240,966        | 262,226            | 317,513            | 371,798            | 425,050            | 477,238            | 528,332            |
| Revenues          | 88,700         | 88,700             | 88,700             | 88,700             | 88,700             | 88,700             | 88,700             |
| Expenditures      | -67,440        | -33,413            | -34,415            | -35,448            | -36,511            | -37,607            | -38,735            |
| Ending Balance    | 262,226        | 317,513            | 371,798            | 425,050            | 477,238            | 528,332            | 578,297            |

| Local Street Fund | 2020-21 Budget | 2021-22 Projection | 2022-23 Projection | 2023-24 Projection | 2024-25 Projection | 2025-26 Projection | 2026-27 Projection |
|-------------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Beginning         | 211,216        | 265,071            | 318,160            | 370,460            | 421,946            | 472,596            | 522,382            |
| Revenues          | 79,400         | 79,400             | 79,400             | 79,400             | 79,400             | 79,400             | 79,400             |
| Expenditures      | -25,545        | -26,311            | -27,100            | -27,913            | -28,751            | -29,613            | -30,502            |
| Ending Balance    | 265,071        | 318,160            | 370,460            | 421,946            | 472,596            | 522,382            | 571,281            |

| Sewer Fund     | 2020-21 Budget | 2021-22 Projection | 2022-23 Projection | 2023-24 Projection | 2024-25 Projection | 2025-26 Projection | 2026-27 Projection |
|----------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Beginning      | 851,909        | 912,309            | 1,021,471          | 1,119,058          | 1,204,722          | 1,278,107          | 1,338,843          |
| Revenues       | 495,000        | 495,000            | 495,000            | 495,000            | 495,000            | 495,000            | 495,000            |
| Expenditures   | -434,600       | -385,838           | -397,413           | -409,336           | -421,616           | -434,264           | -447,292           |
| Ending Balance | 912,309        | 1,021,471          | 1,119,058          | 1,204,722          | 1,278,107          | 1,338,843          | 1,386,551          |



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Village of Dimondale, 136 N. Bridge St., P.O. Box 26, Dimondale, MI 48821. 517.646.0230

## **Investment Policy**

Adopted: 8-10-98

### **Purpose**

It is the policy of the Village of Dimondale to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Village and complying with all state statutes governing the investment of public funds.

### **Scope**

This investment policy applies to all financial assets of the Village. These assets are accounted for in the various funds of the Village and include the general fund, special revenue funds, debt service funds and capital project funds (unless bond ordinances and resolutions are more restrictive), enterprise funds, internal service funds, and any new fund established by the Village.

### **Objectives**

The primary objectives, in priority order, of the Village's investment activities shall be:

*Safety:* Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

*Diversification:* The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

*Liquidity:* The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

*Return on Investment:* The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

### **Delegation of Authority to Make Investments**

Authority to manage the investment program is derived from the following: the Dimondale Village Council's most current resolution designating depositories and MCL 64.9 requiring the Dimondale Village Manager to be the custodian of the Village's funds. Management responsibility for the investment program is hereby delegated to the Village Manager who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs. payment, investment accounting, depository agreements and banking service contracts. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Village Manager. The Village Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

### **List of Authorized Investments**

The Dimondale Village Manager is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depositories of a financial institution. Authorized depositories shall be designated by the Dimondale Village Council at the Council's February meeting with the adoption of the Appropriations Act.
- (c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Bankers' acceptances of United States banks.
- (e) Obligations of this state or any of its political subdivisions that at the time of purchase are rated investment grade by not less than 1 standard rating service.
- (f) Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the Village. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
- (g) Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- (h) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.

**Safekeeping and Custody**

All security transactions, including collateral for financial institution deposits, entered into by the Dimondale Village Manager may be on a cash basis or a delivery vs. payment basis as determined by the Village Manager. Securities may be held by a third party custodian designated by the Village Manager and evidenced by safekeeping receipts as determined by the Village Manager.

**Prudence**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Amended: 11/10/2008; 3/9/2015

## Investment Procedures & Internal Controls

1. All securities owned by the Village shall be kept in safekeeping with the Village Manager in a fireproof file, the securities will be reviewed at least twice annually by the Management Committee.
2. The Village shall transact business only with banks, savings and loans, and registered investment security dealers. The Village Manager shall require the institution or dealer to acknowledge receipt of the investment policy and agree to comply with the terms of the investment policy regarding the buying or selling of securities.
3. Investments shall consist of a mix of various types of securities, issuers, and maturities based on anticipated cash flow requirements, economic conditions, and prevailing interest rates.
4. A periodic report shall be prepared by the Village Manager and presented to the Management/Compensation Committee showing the type of investment, issue date, maturity date, amount of investment, current value, and rate of return. This report will be presented to Council for review with the annual budget.
5. The Village Manager must have approval from Council before investing with any new bank, savings and loans, or investment security dealer. The list of financial institutions will be annually updated and approved with the budget.
6. No more than 15% of total funds may be invested in securities with maturities greater than one year.
7. The cash flow of the Village shall be examined regularly with an analysis of cash receipts and expenditures and a review of the scheduled investment maturities to ensure that adequate cash will be available to meet the disbursement requirements.
8. A close working relationship with all Village Departments, having a significant impact on cash flow, will be maintained in order to maximize the efficiency of the Village's cash management system and establish cash flow requirements.
9. The Village Manager has Council approval to transact business with the following financial institutions:
  - A. Union Bank
  - B. Fifth Third
  - C. Independent Bank Corporation
  - D. Chase
10. The following banking instruments have been approved by Council:
  - A. Checking accounts
  - B. Savings accounts
  - C. Certificates of deposit
  - D. Public fund investment accounts

## VILLAGE OF DIMONDALE

### ***Acknowledgment of Receipt of Investment Policy and Agreement to Comply***

1. I, \_\_\_\_\_ am authorized to sign this Acknowledgment and hereby bind the \_\_\_\_\_ to these terms and conditions.
2. I have read and fully understand Act 20 PA 1943, as amended, and the Investment Policy of the Village of Dimondale.
3. Any investment advice or recommendation given to the Village Manager, representing the Village of Dimondale, shall comply with the requirements of Act 20 PA of 1943, as amended, and the Investment Policy of the Village of Dimondale.
4. Any existing investment not conforming with the statute or the policy will be disclosed promptly.

By: \_\_\_\_\_

Title: \_\_\_\_\_





Village of Dimondale, 136 N. Bridge St., P.O. Box 26, Dimondale, MI 48821. 517.646.0230

## Compensation Policy

Adopted: 2-8-2021

### Purpose

The purpose of this policy is to establish a guideline for the determination of wage compensation for the employees of the Village of Dimondale in order to ensure the organization is able to attract and retain highly qualified employees within economic constraints and in consideration of the needs of the community. This policy is intended to provide the framework from which the Village Manager will recommend wage adjustments for Village employees during the budgeting process as well as establishing wages for new hires.

### Background

The Village of Dimondale Compensation Policy is based on the findings of the 2015 Classification and Compensation Study conducted by the Michigan Municipal League. The purpose of the study was to provide data and recommendations to be utilized in formulating a compensation system for Village employees based on internal equity and external comparables.

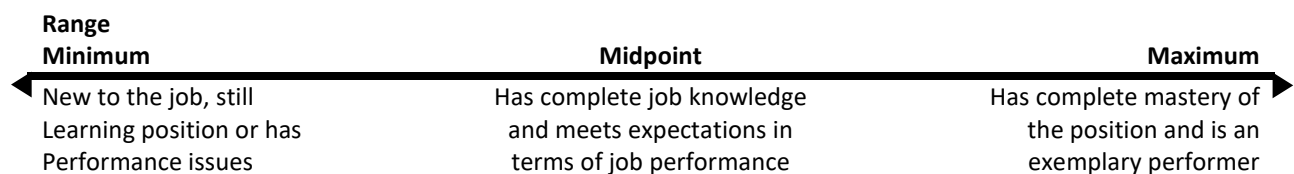
Wage adjustments for Village employees will be part of the process for the approval of the annual budget. Wage increases are never considered automatic and are always awarded at the discretion of the Village Council based on economic conditions, the prevailing labor market and the employee's level of contribution to the organization.

- 1. Annual Review.** Each year the Compensation Policy should be reviewed by the Village Manager and the Management Committee.
- 2. Periodic Update.** Periodic, professional updates to the Classification and Compensation Study should be performed and will ensure that the best possible labor market data is available and regional comparables are current.

### Compensation Structure

The Compensation Structure is a grid based system developed from the recommendations of the Classification and Compensation Study and serves as the framework for establishing wages for new hires and recommending wage adjustments.

#### 1. Continuum of Job Mastery



2. **Annual Cost of Living Index.** In order for the Compensation Policy to remain relevant, it needs to be indexed on a yearly basis to recognize inflation in the marketplace. Each year, each amount in the Compensation Structure should be adjusted by the Consumer Price Index, averaged for the last quarter of the previous year and the first three quarters of the current year. This percentage adjustment will be identified as the Cost of Living Index and will represent the minimum raise for an employee with a satisfactory performance evaluation. Pay increases will always be at the discretion of the Village Council.
3. **Pay Adjustments and Assignments.** Pay adjustments are a two-step process. The first is a general adjustment of the Compensation Structure to reflect inflationary or cost-of-living increases. The second is individual-level adjustments based on longevity or performance. The Village has adopted a combined compensation structure which uses step increases initially with merit-based progression after three years of employment.
  - a. **Performance Evaluation.** Each employee will have an annual performance evaluation. A standard document will be available for this purpose. No annual wage adjustment will be considered without a performance evaluation signed by the employee, the Department Head and the Village Manager.
  - b. **Defined Step Increase.** Employees in the early years of employment are eligible for stepped wage increases. Typically, a defined step increase will be awarded to an employee who has received a satisfactory performance evaluation and demonstrated growth toward the mastery of their position. Employees are eligible for one single step increase per fiscal year.
  - c. **Performance Based Increase.** Employees that have reached the Open Range step for their position will be eligible to receive a performance-based wage increase. All performance-based increases will be recommended by the Village Manager to the Management Committee for approval with the budget. Performance based wage increases should be based not only on a satisfactory evaluation, but on the degree of added value the employee brings to the Village. While possible, it will be atypical for an employee to receive performance based increases every year.
  - d. **Top of Range Increase.** Typically, an employee that has reached the top of their pay scale (step 9) will only be eligible for wage adjustments as dictated by the cost of living index. However, exemplary performance may call for a wage adjustment to be recommended above the step 9 wage for the position. If this situation occurs, the wage adjustment will be recommended as a bonus to ensure the regular wage does not increase past the step 9 level for the position.
  - e. **Hiring Range.** The hiring range for each position is represented by the minimum pay for the position through the theoretical midpoint of the pay range. When assigning compensation for new employees, the Village Manager will take into account the market for the skill set being acquired and the experience and education of the applicant in addition to the financial position of the Village. An employee may be hired with a starting salary higher than the authorized range subject to the approval of the Management Committee.

## Approval Procedure

As part of the budget review process, the Village Manager will submit all wage adjustments to the Management Committee. The Manager shall explain the proposed cost of living index, the proposed wage adjustment for each employee, the type of adjustment and a justification for any wage adjustment other than the cost of living. Wage increases shall be approved with the approval of the Village annual budget.

**Compensation Structure**  
**Effective March 1, 2021**

| <b>Position</b>                     | <b>Minimum<br/>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Open Range:<br/>Performance Based</b> | <b>Maximum<br/>Step 9</b> |
|-------------------------------------|---------------------------|---------------|---------------|--|---------------------------|
| Village Manager                     | \$53,104                  | \$54,697      | \$56,338      | variable                                 | \$69,036                  |
| Administrative Assistant            | \$15.68                   | \$16.15       | \$16.63       | variable                                 | \$20.40                   |
| Secretary (part-time)               | \$11.10                   | \$11.43       | \$11.78       | variable                                 | \$14.42                   |
| Public Works Supervisor             | \$16.98                   | \$17.49       | \$18.00       | variable                                 | \$22.10                   |
| Public Works Laborer<br>(part time) | \$13.32                   | \$13.72       | \$14.13       | variable                                 | \$17.31                   |
| Public Works Seasonal Laborer       | \$9.87<br>(MW)            | TBD           | TBD           | NA                                       | NA                        |
| Code Enforcement Officer            | \$22.20                   | \$22.85       | \$23.54       | variable                                 | \$28.86                   |

**Cost of Living Adjustments:**

2017/18 – 2.39%

2018/19 – 2.43%

2019/20 – 2.42%

2020/21 – 1.85%

2021/22 – 1.43%

VILLAGE OF DIMONDALE  
EATON COUNTY, MICHIGAN  
**VILLAGE COUNCIL RESOLUTION**

**RESOLUTION TO ADOPT FISCAL YEAR 2021-2022 BUDGET**

At a regular meeting of the Village Council of the Village of Dimondale, held on February 8, 2021 the following resolution was offered by Campbell and supported by Bower:

The Dimondale Village Council hereby resolves:

**SECTION 1: Title**

This resolution shall be known as the Village of Dimondale 2021-2022 General Appropriations Act.

**SECTION 2: Public Hearing on the Budget**

Pursuant to MCLA 141.411 to 141.415 notice of a public hearing on the proposed budget was published in a newspaper of general circulation on January 31, 2020 and a public hearing on the proposed budget was held on February 8, 2021.

**SECTION 3: Millage Levy**

The Dimondale Village Council shall cause to be collected for the fiscal year ending February 28, 2022, the general property tax on all real and qualifying personal property within the Village. An allocated millage of 10.000 mills shall be levied for village operations.

**SECTION 4: Adoption of Budget.**

The Dimondale Village Council adopts the estimated revenues and expenditures for the fiscal year commencing March 1, 2021 and ending February 28, 2022 as follows:

| <u>FUND</u>        |     | <u>PROPOSED REVENUE</u> | <u>PROPOSED EXPENDITURE</u> |
|--------------------|-----|-------------------------|-----------------------------|
| General Fund       | 101 | \$630,300               | \$704,808                   |
| Farmer's Market    | 295 | \$ 1,200                | \$ 1,200                    |
| Major Streets Fund | 202 | \$108,700               | \$149,894                   |
| Local Streets Fund | 203 | \$ 85,400               | \$162,972                   |
| Sewer Fund         | 590 | \$482,000               | \$450,000                   |

Village officials responsible for the expenditures authorized in the budget may expend Village funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

**SECTION 5: Payment of Bills**

Pursuant to MCLA 41.75, as a matter of practice, all claims (bills) against the Village shall be approved by the Dimondale Village Council prior to being paid. The Village Manager may pay certain bills prior to approval by the Village Council to avoid late penalties, service charges and interest and may make payroll in accordance with the approved salaries and hourly rates adopted in this Appropriations Act. The Village Council shall

receive a list of bills paid/to be paid prior to approval at each Council meeting.

**SECTION 6: Authorized Salary, Hourly and Per Diem Rates**

Included in the various activities/departments are amounts for the salary, hourly and per diem rates for the officials and employees of the Village as outlined in the Wage and Salary Table herein.

**SECTION 7: Periodic Financial Reports**

The Village Manager shall provide the Village Council, at the Council meeting, immediately following the end of each fiscal quarter, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Village.

**SECTION 8: Policy Approval**

The banking institutions identified in the Investment Procedures & Internal Controls and the Compensation Policy for 2021-22 are hereby approved with this resolution.

**SECTION 9:** The Village Manager is hereby authorized to make budgetary transfers within a Fund if the transfer does not increase expenditures and that all other transfers must be approved by action of Village Council, pursuant to the provisions of the Michigan Uniform Budget Act.

**SECTION 10: Council Adoption**

Upon roll call vote, the following voted:

Roll Call: Ayes: Ammarman, Bower, Campbell, Conarton, Reznick, Tardino, Toomey

Nays: none

Abstentions: none

Absent: none

Resolution declared adopted.

I, James P. Gallagher, Clerk of the Village of Dimondale, Eaton County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Dimondale Village Council at a regular meeting held on February 8, 2021.



James P. Gallagher

Village Clerk



## 2021-22 GENERAL FUND

### Special Items

#### Village Hall & Grounds

|             |                 |         |
|-------------|-----------------|---------|
| 101-265-930 | Carpet cleaning | \$1,000 |
|-------------|-----------------|---------|

#### Public Works

|             |                  |          |
|-------------|------------------|----------|
| 101-441-970 | John Deere 1025R | \$26,000 |
|-------------|------------------|----------|

#### Community Development

|             |                       |          |
|-------------|-----------------------|----------|
| 101-703-801 | Art Commission budget | \$10,000 |
|-------------|-----------------------|----------|

#### Parks & Recreation

|             |                      |         |
|-------------|----------------------|---------|
| 101-757-880 | Rain Garden Planting | \$2,000 |
|-------------|----------------------|---------|

|             |                                 |           |
|-------------|---------------------------------|-----------|
| 101-757-970 | Bathroom at Danford Island Park | \$210,000 |
|-------------|---------------------------------|-----------|

#### Retirement

|             |                                      |          |
|-------------|--------------------------------------|----------|
| 101-861-718 | Payment to reduce unfunded liability | \$10,000 |
|-------------|--------------------------------------|----------|

#### Debt Service

|             |                         |         |
|-------------|-------------------------|---------|
| 101-905-991 | Windsor Drain Principal | \$6,653 |
|-------------|-------------------------|---------|

|             |                        |         |
|-------------|------------------------|---------|
| 101-905-992 | Windsor Drain Interest | \$2,655 |
|-------------|------------------------|---------|

#### Misc:

- 2.7% increase in health insurance (individually rated)
- COLA made to wage table (CPI = 1.43%)
- Staff wages increased 3%

VILLAGE OF DIMONDALE  
GENERAL APPROPRIATIONS ACT

| GENERAL FUND                   | ADOPTED<br>2020-21           | ADOPTED<br>2021-22        |
|--------------------------------|------------------------------|---------------------------|
| <u>CASH RESERVES:</u>          |                              |                           |
| <i>(Estimated for March 1)</i> | \$ <u>788,334</u>            | <u>805,384</u>            |
| <br><u>REVENUE:</u>            |                              |                           |
| Taxes                          | \$ 346,400                   | 376,500                   |
| Pavilion Rental                | 500                          | 500                       |
| Revenue Sharing                | 105,000                      | 105,000                   |
| Grants                         | 0                            | 126,000                   |
| Payroll Administration         | 3,600                        | 3,600                     |
| Franchise Fee                  | 6,000                        | 5,000                     |
| Interest                       | 2,000                        | 2,000                     |
| Equipment Rentals              | 5,000                        | 5,000                     |
| Event Proceeds                 | 0                            | 0                         |
| Salt Reimbursements            | 6,000                        | 6,000                     |
| Miscellaneous                  | 500                          | 700                       |
|                                | \$ <u>475,000</u>            | <u>630,300</u>            |
| <br><b>Total Revenue:</b>      | <br><b>\$ <u>475,000</u></b> | <br><b><u>630,300</u></b> |
| <br><u>EXPENDITURES:</u>       |                              |                           |
| Legislative:                   |                              |                           |
| Salaries                       | \$ 5,600                     | 6,100                     |
| Contract Services              | 3,500                        | 2,000                     |
| Printing/Publishing            | 500                          | 500                       |
| Miscellaneous                  | 1,500                        | 1,500                     |
|                                | \$ <u>11,100</u>             | <u>10,100</u>             |
| <br>General Government:        |                              |                           |
| President's Salary             | \$ 2,700                     | 2,700                     |
| Legal Services                 | 7,000                        | 7,000                     |
| Manager's Salary               | 53,000                       | 55,000                    |
| Clerical Salary                | 31,000                       | 31,000                    |
| Office Supplies/Services       | 4,000                        | 6,850                     |
| Contract Services              | 2,000                        | 5,000                     |
| Administrative Expense/Misc.   | 5,500                        | 4,700                     |
| Audit Expense                  | 4,500                        | 2,600                     |
| Building Maintenance/Supplies  | 3,400                        | 4,400                     |
| Communications                 | 1,450                        | 1,450                     |
| Utilities                      | 3,500                        | 3,500                     |
|                                | \$ <u>118,050</u>            | <u>124,200</u>            |

## Public Safety:

|                                 |                 |              |
|---------------------------------|-----------------|--------------|
| Planning Commission Salaries    | 1,200           | 1,200        |
| Contract Services               | 2,200           | 2,200        |
| Code Enforcement Officer Salary | 2,500           | 2,500        |
| Miscellaneous                   | 1,100           | 1,100        |
|                                 | <u>\$ 7,000</u> | <u>7,000</u> |

## Public Works:

|                      |                   |                |
|----------------------|-------------------|----------------|
| Salaries             | \$ 59,500         | 60,500         |
| Operating Supplies   | 3,200             | 3,200          |
| Equipment Expense    | 2,000             | 2,000          |
| Road Salt            | 10,000            | 12,000         |
| Gas & Oil            | 7,000             | 7,000          |
| Garage Expense       | 4,000             | 4,000          |
| Communications       | 1,400             | 1,400          |
| Vehicle Expense      | 4,000             | 4,000          |
| Utilities            | 20,500            | 21,000         |
| Maintenance Services | 3,500             | 3,600          |
| Phase II             | 1,300             | 1,300          |
| Sidewalks            | 4,000             | 0              |
| Trees                | 8,500             | 8,500          |
| Public Drains        | 2,000             | 2,000          |
| Engineering          | 2,000             | 2,000          |
| Rubbish Removal      | 57,700            | 57,500         |
| Miscellaneous        | 2,000             | 2,000          |
| Emergency Disaster   | 2,000             | 2,000          |
|                      | <u>\$ 194,600</u> | <u>194,000</u> |

## Community Development:

|  |             |               |
|--|-------------|---------------|
|  | <u>\$ 0</u> | <u>10,000</u> |
|--|-------------|---------------|

## Recreation &amp; Culture:

|                    |                  |               |
|--------------------|------------------|---------------|
| Parks & Recreation | <u>\$ 20,500</u> | <u>21,500</u> |
|--------------------|------------------|---------------|

## Other:

|                   |                  |               |
|-------------------|------------------|---------------|
| Employee Benefits | \$ 88,700        | 84,700        |
| Insurance/Bonds   | 8,000            | 8,000         |
|                   | <u>\$ 96,700</u> | <u>92,700</u> |

## Debt Service:

|  |                  |              |
|--|------------------|--------------|
|  | <u>\$ 10,000</u> | <u>9,308</u> |
|--|------------------|--------------|

## Capital Outlay:

|  |             |                |
|--|-------------|----------------|
|  | <u>\$ 0</u> | <u>236,000</u> |
|--|-------------|----------------|

## Transfer:

|  |             |          |
|--|-------------|----------|
|  | <u>\$ 0</u> | <u>0</u> |
|--|-------------|----------|

**Total Expenditures:**

|  |                          |                       |
|--|--------------------------|-----------------------|
|  | <u><b>\$ 457,950</b></u> | <u><b>704,808</b></u> |
|--|--------------------------|-----------------------|

PROJECTED CASH RESERVES:*(Estimated for February 28)*

|  |                          |                       |
|--|--------------------------|-----------------------|
|  | <u><b>\$ 805,384</b></u> | <u><b>730,876</b></u> |
|--|--------------------------|-----------------------|



## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|  | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|--|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                       |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND               |                         |                    |                   |   |                    |                |     |     |
| Revenues                               |                         |                    |                   |   |                    |                |     |     |
| Dept: 000.000                          |                         |                    |                   |   |                    |                |     |     |
| 403.000 CURRENT TAXES                  | 341,219                 | 330,000            | 330,000           | 354,112                                 | 0                  | 345,000        |     |     |
| 403.200 SOM PP REIMB                   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 413.000 DELINQUENT TAXES               | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 425.000 PILOT                          | 1,561                   | 1,400              | 1,400             | 1,718                                   | 0                  | 1,500          |     |     |
| 445.000 PENALTY & INTEREST ON TAXES    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 478.000 MFV LICENSE                    | 780                     | 500                | 500               | 230                                     | 0                  | 200            |     |     |
| 500.000 PAVILION RENTAL                | 1,380                   | 500                | 500               | -120                                    | 0                  | 500            |     |     |
| 540.000 BROWNFIELD GRANT               | 39,893                  | 0                  | 7,800             | 2,947                                   | 0                  |                |     |     |
| 547.000 ACT 51 GRANT                   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 549.000 STATE AND FEDERAL GRANTS       | 0                       | 0                  | 0                 | 0                                       | 0                  | 126,000        |     |     |
| 573.000 LOCAL COMM STABILIZATION SHARE | 39,882                  | 15,000             | 15,000            | 35,115                                  | 0                  | 30,000         |     |     |
| 574.000 STATE SHARED REVENUE           | 112,853                 | 105,000            | 105,000           | 93,890                                  | 0                  | 105,000        |     |     |
| 588.000 E.C. GRANT                     | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 607.000 CHARGES FOR SERVICES-FEES      | 300                     | 0                  | 0                 | 100                                     | 0                  |                |     |     |
| 627.000 CHARGES FOR SERVICES           | 98                      | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 627.100 PAYROLL ADMINISTRATION         | 3,600                   | 3,600              | 3,600             | 2,700                                   | 0                  | 3,600          |     |     |
| 630.000 TAP FEE                        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 643.000 T SHIRT SALES FM               | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 651.000 SALE OF PRINTED MATERIAL       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 653.000 VENDOR FEES FM                 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 655.000 FINES AND FORFEITS             | 0                       | 0                  | 0                 | 122                                     | 0                  |                |     |     |
| 665.000 INTEREST REVENUE               | 6,723                   | 2,000              | 2,000             | 3,915                                   | 0                  | 2,000          |     |     |
| 665.100 INTEREST-SPECIAL ASSESSMENTS   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 667.100 EQUIPMENT RENTAL-MAJOR STREET  | 5,292                   | 3,000              | 3,000             | 300                                     | 0                  | 3,000          |     |     |
| 667.200 EQUIPMENT RENTAL-LOCAL STREET  | 3,500                   | 2,000              | 2,000             | 140                                     | 0                  | 2,000          |     |     |
| 667.300 EQUIPMENT RENTALS WWTP         | 255                     | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 669.000 CATV FRANCHISE FEE             | 5,893                   | 6,000              | 6,000             | 4,192                                   | 0                  | 5,000          |     |     |
| 671.000 MISCELLANEOUS REVENUE          | 4,250                   | 0                  | 0                 | 582                                     | 0                  | 500            |     |     |
| 672.000 SPEC ASSESS-CHERRY ST DRAIN    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 673.000 SALE OF FIXED ASSTS            | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 675.000 DONATION                       | 11,058                  | 0                  | 0                 | 1,803                                   | 0                  |                |     |     |
| 676.000 REIMBURSEMENTS-SAND & SALT     | 10,793                  | 6,000              | 6,000             | 0                                       | 0                  | 6,000          |     |     |
| 682.000 INSURANCE DIVIDEND             | 1,255                   | 0                  | 0                 | 469                                     | 0                  |                |     |     |
| 698.000 BOND PROCEEDS                  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 698.100 BOND PAYMENT (SEWER)           | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 699.000 TRANSFERS IN                   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| Dept: 000.000                          | 590,585                 | 475,000            | 482,800           | 502,215                                 | 0                  | 630,300        | 0   | 0   |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                                 | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND        |                         |                    |                   |   |                    |                |     |     |
| Total Revenues                  | 590,585                 | 475,000            | 482,800           | 502,215                                 | 0                  | 630,300        | 0   | 0   |
| Expenditures                    |                         |                    |                   |   |                    |                |     |     |
| Dept: 101.000 VILLAGE COUNCIL   |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                | 3,250                   | 3,600              | 3,600             | 1,300                                   | 0                  | 3,600          |     |     |
| 703.200 MEETING ATTENDANCE      | 2,030                   | 2,000              | 2,000             | 490                                     | 0                  | 2,500          |     |     |
| 802.000 CONTRACT SERVICES       | 1,129                   | 3,500              | 3,500             | 1,427                                   | 0                  | 2,000          |     |     |
| 900.000 PRINTING AND PUBLISHING | 232                     | 500                | 500               | 116                                     | 0                  | 500            |     |     |
| 956.000 MISCELLANEOUS           | 860                     | 1,000              | 1,000             | 876                                     | 0                  | 1,000          |     |     |
| 958.000 TRAINING                | 0                       | 500                | 500               | 65                                      | 0                  | 500            |     |     |
| VILLAGE COUNCIL                 | 7,501                   | 11,100             | 11,100            | 4,274                                   | 0                  | 10,100         | 0   | 0   |
| Dept: 171.000 PRESIDENT         |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                | 1,300                   | 1,200              | 1,200             | 1,000                                   | 0                  | 1,200          |     |     |
| 703.200 MEETING ATTENDANCE      | 910                     | 1,500              | 1,500             | 770                                     | 0                  | 1,500          |     |     |
| 727.000 OFFICE SUPPLIES         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| PRESIDENT                       | 2,210                   | 2,700              | 2,700             | 1,770                                   | 0                  | 2,700          | 0   | 0   |
| Dept: 191.000 ELECTIONS         |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 727.000 OFFICE SUPPLIES         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 900.000 PRINTING AND PUBLISHING | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| ELECTIONS                       | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 210.000 ATTORNEY          |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES   | 5,269                   | 7,000              | 7,000             | 2,571                                   | 0                  | 7,000          |     |     |
| ATTORNEY                        | 5,269                   | 7,000              | 7,000             | 2,571                                   | 0                  | 7,000          | 0   | 0   |
| Dept: 215.000 CLERK             |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                | 50,941                  | 53,000             | 53,000            | 43,248                                  | 0                  | 55,000         |     |     |
| 703.100 CLERICAL SALARIES       | 25,462                  | 31,000             | 31,000            | 23,651                                  | 0                  | 31,000         |     |     |
| 727.000 OFFICE SUPPLIES         | 2,484                   | 2,000              | 2,000             | 735                                     | 0                  | 3,000          |     |     |
| 727.100 COMPUTER SUPPLIES       | 3,137                   | 1,000              | 3,000             | 1,130                                   | 0                  | 2,000          |     |     |
| 802.000 CONTRACT SERVICES       | 2,033                   | 2,000              | 2,000             | 1,454                                   | 0                  | 5,000          |     |     |
| 803.000 PAYROLL EXPENSE         | 1,347                   | 1,500              | 1,500             | 1,477                                   | 0                  | 1,700          |     |     |
| 850.000 TELEPHONE               | 806                     | 1,000              | 1,000             | 673                                     | 0                  | 1,000          |     |     |
| 850.200 INTERNET                | 372                     | 450                | 450               | 318                                     | 0                  | 450            |     |     |
| 930.000 MAINTENANCE SERVICES    | 0                       | 500                | 500               | 0                                       | 0                  | 500            |     |     |
| 956.000 MISCELLANEOUS           | 632                     | 500                | 500               | 175                                     | 0                  | 500            |     |     |
| 958.000 TRAINING                | 2,159                   | 3,000              | 1,000             | 386                                     | 0                  | 2,000          |     |     |
| 970.000 CAPITAL OUTLAY          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| CLERK                           | 89,373                  | 95,950             | 95,950            | 73,247                                  | 0                  | 102,150        | 0   | 0   |
| Dept: 224.000 AUDITOR           |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES   | 2,500                   | 4,500              | 4,500             | 3,975                                   | 0                  | 2,600          |     |     |

**BUDGET WORKSHEET**

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VILLAGE OF DIMONDALE

|                                       | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                      |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND              |                         |                    |                   |   |                    |                |     |     |
| Expenditures                          |                         |                    |                   |   |                    |                |     |     |
| AUDITOR                               | 2,500                   | 4,500              | 4,500             | 3,975                                   | 0                  | 2,600          | 0   | 0   |
| Dept: 253.000 TREASURER               |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 727.000 OFFICE SUPPLIES               | 732                     | 500                | 500               | 388                                     | 0                  | 1,350          |     |     |
| 898.000 UNCOLLECTABLE TAXES/FEES      | 0                       | 500                | 500               | 0                                       | 0                  | 500            |     |     |
| 970.000 CAPITAL OUTLAY                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| TREASURER                             | 732                     | 1,000              | 1,000             | 388                                     | 0                  | 1,850          | 0   | 0   |
| Dept: 265.000 VILLAGE HALL AND GROUND |                         |                    |                   |   |                    |                |     |     |
| 740.000 OPERATING SUPPLIES            | 482                     | 2,400              | 2,400             | 1,465                                   | 0                  | 2,400          |     |     |
| 775.000 MAINTENANCE SUPPLIES          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 850.000 TELEPHONE                     | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 920.000 UTILITIES                     | 2,844                   | 3,500              | 3,500             | 2,414                                   | 0                  | 3,500          |     |     |
| 930.000 MAINTENANCE SERVICES          | 541                     | 1,000              | 1,000             | 0                                       | 0                  | 2,000          |     |     |
| 970.000 CAPITAL OUTLAY                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| VILLAGE HALL AND GROUNDS              | 3,867                   | 6,900              | 6,900             | 3,879                                   | 0                  | 7,900          | 0   | 0   |
| Dept: 301.000 SHERIFF DEPARTMENT      |                         |                    |                   |   |                    |                |     |     |
| 802.000 CONTRACT SERVICES             | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| SHERIFF DEPARTMENT                    | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 336.000 FIRE CHIEF              |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| FIRE CHIEF                            | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 400.000 PLANNING COMMISSION     |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                      | 875                     | 1,200              | 1,200             | 0                                       | 0                  | 1,200          |     |     |
| 802.000 CONTRACT SERVICES             | 726                     | 2,200              | 2,200             | 569                                     | 0                  | 2,200          |     |     |
| 900.000 PRINTING AND PUBLISHING       | 50                      | 200                | 200               | 0                                       | 0                  | 200            |     |     |
| 956.000 MISCELLANEOUS                 | 0                       | 200                | 200               | 0                                       | 0                  | 200            |     |     |
| 958.000 TRAINING                      | 0                       | 500                | 500               | 0                                       | 0                  | 500            |     |     |
| PLANNING COMMISSION                   | 1,651                   | 4,300              | 4,300             | 569                                     | 0                  | 4,300          | 0   | 0   |
| Dept: 411.000 CODE ENFORCEMENT OFFIC  |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                      | 775                     | 2,500              | 2,500             | 350                                     | 0                  | 2,500          |     |     |
| 956.000 MISCELLANEOUS                 | 55                      | 200                | 200               | 14                                      | 0                  | 200            |     |     |
| CODE ENFORCEMENT OFFICER              | 830                     | 2,700              | 2,700             | 364                                     | 0                  | 2,700          | 0   | 0   |
| Dept: 426.000 EMERGENCY DISASTER      |                         |                    |                   |   |                    |                |     |     |
| 956.000 MISCELLANEOUS                 | 0                       | 2,000              | 2,000             | 0                                       | 0                  | 2,000          |     |     |
| EMERGENCY DISASTER                    | 0                       | 2,000              | 2,000             | 0                                       | 0                  | 2,000          | 0   | 0   |
| Dept: 441.000 PUBLIC WORKS            |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                      | 66,025                  | 58,000             | 58,000            | 38,980                                  | 0                  | 59,000         |     |     |
| 703.300 CONTRACT LABOR                | 1,200                   | 1,500              | 1,500             | 600                                     | 0                  | 1,500          |     |     |
| 727.000 OFFICE SUPPLIES               | 15                      | 100                | 100               | 36                                      | 0                  | 100            |     |     |

**BUDGET WORKSHEET**

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VILLAGE OF DIMONDALE

|                                     | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|-------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                    |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND            |                         |                    |                   |   |                    |                |     |     |
| Expenditures                        |                         |                    |                   |   |                    |                |     |     |
| Dept: 441.000 PUBLIC WORKS          |                         |                    |                   |   |                    |                |     |     |
| 727.100 COMPUTER SUPPLIES           | 0                       | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 740.000 OPERATING SUPPLIES          | 2,360                   | 3,000              | 3,000             | 1,179                                   | 0                  | 3,000          |     |     |
| 740.100 ROAD SALT                   | 10,874                  | 10,000             | 10,000            | 10,367                                  | 0                  | 12,000         |     |     |
| 750.000 GAS AND OIL                 | 5,874                   | 7,000              | 7,000             | 2,509                                   | 0                  | 7,000          |     |     |
| 775.000 MAINTENANCE SUPPLIES        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 775.100 EQUIPMENT                   | 3,004                   | 2,000              | 2,000             | 1,149                                   | 0                  | 2,000          |     |     |
| 780.100 TOOLS                       | 128                     | 3,000              | 3,000             | 321                                     | 0                  | 3,000          |     |     |
| 790.000 GARAGE EXPENSE              | 416                     | 1,000              | 1,000             | 0                                       | 0                  | 1,000          |     |     |
| 850.000 TELEPHONE                   | 524                     | 1,000              | 1,000             | 263                                     | 0                  | 1,000          |     |     |
| 850.100 PAGER EXPENSE               | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 850.200 INTERNET                    | 372                     | 400                | 400               | 318                                     | 0                  | 400            |     |     |
| 860.000 VEHICLE EXPENSE             | 4,018                   | 4,000              | 4,000             | 54                                      | 0                  | 4,000          |     |     |
| 920.000 UTILITIES                   | 3,077                   | 2,500              | 2,500             | 1,156                                   | 0                  | 3,000          |     |     |
| 920.100 STREET LIGHT EXPENSE        | 15,194                  | 18,000             | 18,000            | 13,536                                  | 0                  | 18,000         |     |     |
| 930.000 MAINTENANCE SERVICES        | 1,803                   | 2,500              | 2,500             | 1,242                                   | 0                  | 2,500          |     |     |
| 930.100 ABSOPURE WATER              | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 930.200 UNIFORM RENTAL EXPENSE      | 974                     | 500                | 500               | 0                                       | 0                  | 500            |     |     |
| 940.000 EQUIPMENT RENTALS           | 506                     | 500                | 500               | 0                                       | 0                  | 600            |     |     |
| 956.000 MISCELLANEOUS               | 525                     | 1,000              | 1,000             | 496                                     | 0                  | 1,000          |     |     |
| 958.000 TRAINING                    | 245                     | 1,000              | 1,000             | 20                                      | 0                  | 1,000          |     |     |
| 965.000 PHASE II                    | 1,000                   | 1,300              | 1,300             | 1,060                                   | 0                  | 1,300          |     |     |
| 970.000 CAPITAL OUTLAY              | 0                       | 0                  | 0                 | 0                                       | 0                  | 26,000         |     |     |
| PUBLIC WORKS                        | 118,134                 | 118,400            | 118,400           | 73,286                                  | 0                  | 148,000        | 0   | 0   |
| Dept: 442.000 SIDEWALKS             |                         |                    |                   |   |                    |                |     |     |
| 775.000 MAINTENANCE SUPPLIES        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 930.000 MAINTENANCE SERVICES        | 0                       | 4,000              | 4,000             | 0                                       | 0                  |                |     |     |
| SIDEWALKS                           | 0                       | 4,000              | 4,000             | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 443.000 TREES                 |                         |                    |                   |   |                    |                |     |     |
| 780.000 MISCELLANEOUS SUPPLIES      | 2,078                   | 1,500              | 1,500             | 2,075                                   | 0                  | 2,100          |     |     |
| 930.000 MAINTENANCE SERVICES        | 5,725                   | 7,000              | 7,000             | 2,690                                   | 0                  | 6,400          |     |     |
| TREES                               | 7,803                   | 8,500              | 8,500             | 4,765                                   | 0                  | 8,500          | 0   | 0   |
| Dept: 444.000 CHRISTMAS DECORATIONS |                         |                    |                   |   |                    |                |     |     |
| 780.000 MISCELLANEOUS SUPPLIES      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| CHRISTMAS DECORATIONS               | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 445.000 DRAINS PUBLIC BENEFIT |                         |                    |                   |   |                    |                |     |     |
| 930.000 MAINTENANCE SERVICES        | 1,516                   | 2,000              | 2,000             | 0                                       | 0                  | 2,000          |     |     |
| DRAINS PUBLIC BENEFIT               | 1,516                   | 2,000              | 2,000             | 0                                       | 0                  | 2,000          | 0   | 0   |
| Dept: 447.000 ENGINEERS             |                         |                    |                   |   |                    |                |     |     |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                                      | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|--------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                     |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND             |                         |                    |                   |   |                    |                |     |     |
| Expenditures                         |                         |                    |                   |   |                    |                |     |     |
| Dept: 447.000 ENGINEERS              |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES        | 2,487                   | 2,000              | 2,000             | 1,425                                   | 0                  | 2,000          |     |     |
| ENGINEERS                            | 2,487                   | 2,000              | 2,000             | 1,425                                   | 0                  | 2,000          | 0   | 0   |
| Dept: 525.000 RUBBISH COLLECTION     |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES        | 51,025                  | 54,000             | 54,000            | 42,732                                  | 0                  | 55,000         |     |     |
| RUBBISH COLLECTION                   | 51,025                  | 54,000             | 54,000            | 42,732                                  | 0                  | 55,000         | 0   | 0   |
| Dept: 525.100 E.C. SURCHARGE         |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES        | 1,107                   | 3,700              | 3,700             | 1,282                                   | 0                  | 2,500          |     |     |
| E.C. SURCHARGE                       | 1,107                   | 3,700              | 3,700             | 1,282                                   | 0                  | 2,500          | 0   | 0   |
| Dept: 703.000 COMMUNITY DEVELOPMENT  |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES        | 43,403                  | 0                  | 7,800             | 7,638                                   | 0                  | 10,000         |     |     |
| COMMUNITY DEVELOPMENT                | 43,403                  | 0                  | 7,800             | 7,638                                   | 0                  | 10,000         | 0   | 0   |
| Dept: 757.000 PARKS AND RECREATION   |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                     | 2,816                   | 3,000              | 3,000             | 5,926                                   | 0                  | 6,000          |     |     |
| 740.000 OPERATING SUPPLIES           | 947                     | 2,000              | 2,000             | 448                                     | 0                  | 1,500          |     |     |
| 740.200 PAVILION OPERATIONS          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 751.000 RECREATION PROGRAM EXPENSE   | 2,152                   | 3,000              | 3,000             | 450                                     | 0                  | 2,500          |     |     |
| 775.000 MAINTENANCE SUPPLIES         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.000 PROFESSIONAL SERVICES        | 0                       | 4,000              | 4,000             | 5,852                                   | 0                  |                |     |     |
| 880.000 GENERAL EXPENSE              | 1,180                   | 3,000              | 3,000             | 421                                     | 0                  | 5,000          |     |     |
| 920.000 UTILITIES                    | 726                     | 1,000              | 1,000             | 711                                     | 0                  | 2,000          |     |     |
| 930.000 MAINTENANCE SERVICES         | 3,558                   | 4,500              | 4,500             | 0                                       | 0                  | 4,500          |     |     |
| 970.000 CAPITAL OUTLAY               | 0                       | 0                  | 0                 | 0                                       | 0                  | 210,000        |     |     |
| PARKS AND RECREATION                 | 11,379                  | 20,500             | 20,500            | 13,808                                  | 0                  | 231,500        | 0   | 0   |
| Dept: 852.000 HEALTH INSURANCE       |                         |                    |                   |   |                    |                |     |     |
| 716.000 HEALTH INSURANCE             | 14,931                  | 18,000             | 18,000            | 13,310                                  | 0                  | 16,000         |     |     |
| HEALTH INSURANCE                     | 14,931                  | 18,000             | 18,000            | 13,310                                  | 0                  | 16,000         | 0   | 0   |
| Dept: 853.000 LIFE INSURANCE         |                         |                    |                   |   |                    |                |     |     |
| 717.000 LIFE INSURANCE               | 146                     | 200                | 200               | 156                                     | 0                  | 200            |     |     |
| LIFE INSURANCE                       | 146                     | 200                | 200               | 156                                     | 0                  | 200            | 0   | 0   |
| Dept: 854.000 DENTAL INSURANCE       |                         |                    |                   |   |                    |                |     |     |
| 719.000 DENTAL INSURANCE             | 398                     | 1,000              | 1,000             | 261                                     | 0                  | 500            |     |     |
| DENTAL INSURANCE                     | 398                     | 1,000              | 1,000             | 261                                     | 0                  | 500            | 0   | 0   |
| Dept: 855.000 SUPPLEMENTAL INSURANCE |                         |                    |                   |   |                    |                |     |     |
| 722.000 SUPPLEMENTAL INSURANCE       | 43                      | 0                  | 0                 | -11                                     | 0                  |                |     |     |
| SUPPLEMENTAL INSURANCE               | 43                      | 0                  | 0                 | -11                                     | 0                  | 0              | 0   | 0   |
| Dept: 856.000 VISION                 |                         |                    |                   |   |                    |                |     |     |
| 723.000 VISION INSURANCE             | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| VISION                               | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 857.000 STD INSURANCE          |                         |                    |                   |   |                    |                |     |     |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|   | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                        |                         |                    |                   |   |                    |                |     |     |
| Fund: 101 - GENERAL FUND                |                         |                    |                   |   |                    |                |     |     |
| Expenditures                            |                         |                    |                   |   |                    |                |     |     |
| Dept: 857.000 STD INSURANCE             |                         |                    |                   |   |                    |                |     |     |
| 724.000 STD INSURANCE                   | 702                     | 1,000              | 1,000             | 751                                     | 0                  | 1,000          |     |     |
| STD INSURANCE                           | 702                     | 1,000              | 1,000             | 751                                     | 0                  | 1,000          | 0   | 0   |
| Dept: 860.000 457 DEFERRED COMPENSAT    |                         |                    |                   |   |                    |                |     |     |
| 725.000 457 DEFERRED COMPENSATION       | 150                     | 0                  | 0                 | -150                                    | 0                  |                |     |     |
| 457 DEFERRED COMPENSATION               | 150                     | 0                  | 0                 | -150                                    | 0                  | 0              | 0   | 0   |
| Dept: 861.000 RETIREMENT                |                         |                    |                   |   |                    |                |     |     |
| 718.000 RETIREMENT                      | 28,877                  | 38,000             | 38,000            | 30,070                                  | 0                  | 40,000         |     |     |
| RETIREMENT                              | 28,877                  | 38,000             | 38,000            | 30,070                                  | 0                  | 40,000         | 0   | 0   |
| Dept: 861.100 DC RETIREMENT             |                         |                    |                   |   |                    |                |     |     |
| 718.000 RETIREMENT                      | 7,175                   | 11,000             | 11,000            | 8,137                                   | 0                  | 10,000         |     |     |
| DC RETIREMENT                           | 7,175                   | 11,000             | 11,000            | 8,137                                   | 0                  | 10,000         | 0   | 0   |
| Dept: 862.000 SOCIAL SECURITY EXPENSE   |                         |                    |                   |   |                    |                |     |     |
| 715.000 SOCIAL SECURITY EXPENSE         | 11,764                  | 15,000             | 15,000            | 9,001                                   | 0                  | 13,000         |     |     |
| SOCIAL SECURITY EXPENSE                 | 11,764                  | 15,000             | 15,000            | 9,001                                   | 0                  | 13,000         | 0   | 0   |
| Dept: 865.000 GENERAL LIABILITY INSURAN |                         |                    |                   |   |                    |                |     |     |
| 910.000 GENERAL LIABILITY INSURANCE     | 6,781                   | 8,000              | 8,000             | 7,320                                   | 0                  | 8,000          |     |     |
| GENERAL LIABILITY INSURANCE             | 6,781                   | 8,000              | 8,000             | 7,320                                   | 0                  | 8,000          | 0   | 0   |
| Dept: 870.000 UNEMPLOYMENT INSURANC     |                         |                    |                   |   |                    |                |     |     |
| 721.000 UNEMPLOYMENT INSURANCE          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| UNEMPLOYMENT INSURANCE                  | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 871.000 WORKER'S COMPENSATION     |                         |                    |                   |   |                    |                |     |     |
| 720.000 WORKER'S COMPENSATION           | 2,832                   | 4,500              | 4,500             | 2,015                                   | 0                  | 4,000          |     |     |
| WORKER'S COMPENSATION                   | 2,832                   | 4,500              | 4,500             | 2,015                                   | 0                  | 4,000          | 0   | 0   |
| Dept: 900.000 CAPITAL OUTLAY            |                         |                    |                   |   |                    |                |     |     |
| 970.000 CAPITAL OUTLAY                  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| CAPITAL OUTLAY                          | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 905.000 DEBT RETIREMENT           |                         |                    |                   |   |                    |                |     |     |
| 991.000 PRINCIPAL                       | 4,571                   | 5,000              | 6,000             | 0                                       | 0                  | 6,653          |     |     |
| 992.000 DEBT SERVICE - INTEREST         | 5,147                   | 5,000              | 4,000             | 0                                       | 0                  | 2,655          |     |     |
| 996.000 BOND DISCLOSURE                 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| DEBT RETIREMENT                         | 9,718                   | 10,000             | 10,000            | 0                                       | 0                  | 9,308          | 0   | 0   |
| Dept: 965.000 TRANSFERS OUT             |                         |                    |                   |   |                    |                |     |     |
| 999.000 OPERATING TRANSFER OUT          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| TRANSFERS OUT                           | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Total Expenditures                      | 434,304                 | 457,950            | 465,750           | 306,833                                 | 0                  | 704,808        | 0   | 0   |
| GENERAL FUND                            | 156,281                 | 17,050             | 17,050            | 195,382                                 | 0                  | -74,508        | 0   | 0   |

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

| Month: 2/28/2021 |              | Prior   | Current Year |         |             |           | (6)     | (7) | (8) |
|------------------|--------------|---------|--------------|---------|-------------|-----------|---------|-----|-----|
|                  |              | Year    | Original     | Amended | Actual Thru | Estimated |         |     |     |
|                  |              | Actual  | Budget       | Budget  | February    | Total     | 2021-22 |     |     |
|                  | Grand Total: | 156,281 | 17,050       | 17,050  | 195,382     | 0         | -74,508 | 0   | 0   |

VILLAGE OF DIMONDALE  
GENERAL APPROPRIATIONS ACT

**FARMERS' MARKET FUND**

**ADOPTED  
2020-21**

**ADOPTED  
2021-22**

CASH RESERVES:

*(Estimated for March 1)*

\$ 2,179

2,179

REVENUE:

T Shirt Sales

\$ 0

0

Vendor Fees

1,200

1,200

Miscellaneous Revenue

0

0

\$ 1,200

1,200

**Total Revenue**

**\$ 1,200**

**1,200**

EXPENDITURES:

Operating Supplies

\$ 100

100

Printing/Publishing

600

600

Miscellaneous

500

500

\$ 1,200

1,200

**Total Expenditures:**

**\$ 1,200**

**1,200**

PROJECTED CASH RESERVES:

*(Estimated for February 28)*

\$ 2,179

2,179



## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                                 | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                |                         |                    |                   |   |                    |                |     |     |
| Fund: 295 - FARMERS' MARKET     |                         |                    |                   |   |                    |                |     |     |
| Revenues                        |                         |                    |                   |   |                    |                |     |     |
| Dept: 000.000                   |                         |                    |                   |   |                    |                |     |     |
| 643.000 T SHIRT SALES FM        | 14                      | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 653.000 VENDOR FEES FM          | 1,995                   | 1,200              | 1,200             | 1,141                                   | 0                  | 1,200          |     |     |
| 671.000 MISCELLANEOUS REVENUE   | 60                      | 0                  | 0                 | 17                                      | 0                  |                |     |     |
| Dept: 000.000                   | 2,069                   | 1,200              | 1,200             | 1,158                                   | 0                  | 1,200          | 0   | 0   |
| Total Revenues                  | 2,069                   | 1,200              | 1,200             | 1,158                                   | 0                  | 1,200          | 0   | 0   |
| Expenditures                    |                         |                    |                   |   |                    |                |     |     |
| Dept: 752.000 FM EXPENDITURES   |                         |                    |                   |   |                    |                |     |     |
| 740.000 OPERATING SUPPLIES      | 70                      | 100                | 100               | 125                                     | 0                  | 100            |     |     |
| 900.000 PRINTING AND PUBLISHING | 577                     | 600                | 600               | 245                                     | 0                  | 600            |     |     |
| 956.000 MISCELLANEOUS           | 453                     | 500                | 500               | 486                                     | 0                  | 500            |     |     |
| FM EXPENDITURES                 | 1,100                   | 1,200              | 1,200             | 856                                     | 0                  | 1,200          | 0   | 0   |
| Total Expenditures              | 1,100                   | 1,200              | 1,200             | 856                                     | 0                  | 1,200          | 0   | 0   |
| FARMERS' MARKET                 | 969                     | 0                  | 0                 | 302                                     | 0                  | 0              | 0   | 0   |
| Grand Total:                    | 969                     | 0                  | 0                 | 302                                     | 0                  | 0              | 0   | 0   |

## 2021-22 STREET FUNDS

### Special Items

#### Major Street

|               |                                      |          |
|---------------|--------------------------------------|----------|
| 202-463-930   | Street Sweeping                      | \$3,000  |
|               | Crack Sealing (Location TBD)         | \$2,000  |
| 202-451-970.2 | Bridge Street Bridge CPM             | \$20,000 |
| 202-474.1-930 | Sidewalks                            | \$4,000  |
| 202-516-804   | Design Engineering – West Washington | \$35,000 |
| 202-516-805   | Construction Engineering – Bridge St | \$55,000 |
| 202-905-991   | Windsor Drain Principal              | \$1,234  |
| 202-905-992   | Windsor Drain Interest               | \$500    |

#### Local Street

|               |                              |           |
|---------------|------------------------------|-----------|
| 203-451-970   | Local Street Project         | \$110,000 |
| 203-463-930   | Street Sweeping              | \$1,000   |
|               | Crack Sealing (Location TBD) | \$5,000   |
| 203-474.1-930 | Sidewalks                    | \$2,000   |
| 203-516-804   | Design Engineering           | \$10,000  |
| 203-516-805   | Construction Engineering     | \$15,000  |
| 203-905-991   | Windsor Drain Principal      | \$3,361   |
| 203-905-992   | Windsor Drain Interest       | \$1,341   |

VILLAGE OF DIMONDALE  
GENERAL APPROPRIATIONS ACT

| <b>MAJOR STREET FUND</b>  | <b>ADOPTED<br/>2020-21</b> | <b>ADOPTED<br/>2021-22</b> |
|---|----------------------------|----------------------------|
| <u>CASH RESERVES:</u><br><i>(Estimated for March 1)</i>               | \$ <u>240,966</u>          | <u>262,226</u>             |
| <u>REVENUE:</u>   |                            |                            |
| State Grants (Act 51)   | \$ 85,000                  | 105,000                    |
| Other State Grants  | 1,700                      | 1,700                      |
| Miscellaneous Services  | 1,500                      | 1,500                      |
| MDOT Grant  | 0                          | 0                          |
| Interest  | 500                        | 500                        |
|   | \$ <u>88,700</u>           | <u>108,700</u>             |
| <b>Total Revenue</b>  | <b>\$ <u>88,700</u></b>    | <b><u>108,700</u></b>      |
| <u>EXPENDITURES:</u>  |                            |                            |
| Engineering   | \$ 35,000                  | 0                          |
| Construction  | 0                          | 110,000                    |
| Salaries  | 3,600                      | 4,900                      |
| Employee Benefits   | 1,240                      | 1,450                      |
| Supplies  | 2,300                      | 3,100                      |
| Salt  | 5,000                      | 6,000                      |
| Maintenance Services  | 11,500                     | 15,500                     |
| Rentals   | 4,500                      | 6,130                      |
| Utilities   | 300                        | 300                        |
| Administrative Miscellaneous  | 2,000                      | 775                        |
| Debt Service  | 2,000                      | 1,739                      |
|   | \$ <u>67,440</u>           | <u>149,894</u>             |
| <b>Total Expenditures:</b>  | <b>\$ <u>67,440</u></b>    | <b><u>149,894</u></b>      |
| <u>PROJECTED CASH RESERVES:</u><br><i>(Estimated for February 28)</i> | \$ <u>262,226</u>          | <u>221,032</u>             |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                                     | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|-------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                    |                         |                    |                   |   |                    |                |     |     |
| Fund: 202 - MAJOR STREET            |                         |                    |                   |   |                    |                |     |     |
| Revenues                            |                         |                    |                   |   |                    |                |     |     |
| Dept: 000.000                       |                         |                    |                   |   |                    |                |     |     |
| 403.100 EATON COUNTY MILLAGE        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 547.000 ACT 51 GRANT                | 107,232                 | 85,000             | 85,000            | 76,623                                  | 0                  | 105,000        |     |     |
| 548.000 ACT 48                      | 1,782                   | 1,700              | 1,700             | 1,969                                   | 0                  | 1,700          |     |     |
| 549.000 STATE AND FEDERAL GRANTS    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 556.000 STATE GRANTS PA 207 OF 2018 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 580.000 EATON COUNTY MILLAGE        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 626.000 STREET CUT CHARGE           | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 638.000 SNOW REMOVAL                | 2,280                   | 1,500              | 1,500             | 0                                       | 0                  | 1,500          |     |     |
| 665.000 INTEREST REVENUE            | 826                     | 500                | 500               | 666                                     | 0                  | 500            |     |     |
| 671.000 MISCELLANEOUS REVENUE       | 2,079                   | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 698.000 BOND PROCEEDS               | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 699.000 TRANSFERS IN                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| Dept: 000.000                       | 114,199                 | 88,700             | 88,700            | 79,258                                  | 0                  | 108,700        | 0   | 0   |
| Total Revenues                      | 114,199                 | 88,700             | 88,700            | 79,258                                  | 0                  | 108,700        | 0   | 0   |
| Expenditures                        |                         |                    |                   |   |                    |                |     |     |
| Dept: 451.000 CONSTRUCTION          |                         |                    |                   |   |                    |                |     |     |
| 740.000 OPERATING SUPPLIES          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.000 PROFESSIONAL SERVICES       | 0                       | 35,000             | 35,000            | 29,880                                  | 0                  |                |     |     |
| 801.200 BRIDGE STREET               | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.300 ENGINEERING E. JEFFERSON    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.500 ENGINEERING WASHINGTON #2   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.600 ENGINEERING CREYTS #1       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.700 ENGINEERING CREYTS #2       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 801.800 ROUNDABOUT                  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.200 BRIDGE STREET               | 0                       | 0                  | 0                 | 0                                       | 0                  | 20,000         |     |     |
| 970.300 CONSTRUCTION E. JEFFERSON   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.400 W. JEFFERSON ST             | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.500 CONSTRUCTION WASHINGTON #2  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.600 CONSTRUCTION CREYTS #1      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.700 CONSTRUCTION CREYTS #2      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.800 ROUNDABOUT                  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| CONSTRUCTION                        | 0                       | 35,000             | 35,000            | 29,880                                  | 0                  | 20,000         | 0   | 0   |
| Dept: 463.000 ROUTINE MAINTENANCE   |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                    | 1,140                   | 1,500              | 1,500             | 491                                     | 0                  | 1,500          |     |     |
| 715.000 SOCIAL SECURITY EXPENSE     | 87                      | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 716.000 HEALTH INSURANCE            | 114                     | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 717.000 LIFE INSURANCE              | 1                       | 10                 | 10                | 0                                       | 0                  | 10             |     |     |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                                   | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|-----------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                  |                         |                    |                   |   |                    |                |     |     |
| Fund: 202 - MAJOR STREET          |                         |                    |                   |   |                    |                |     |     |
| Expenditures                      |                         |                    |                   |   |                    |                |     |     |
| Dept: 463.000 ROUTINE MAINTENANCE |                         |                    |                   |   |                    |                |     |     |
| 718.000 RETIREMENT                | 114                     | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 719.000 DENTAL INSURANCE          | 2                       | 10                 | 10                | 0                                       | 0                  | 5              |     |     |
| 720.000 WORKER'S COMPENSATION     | 82                      | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 724.000 STD INSURANCE             | 4                       | 0                  | 0                 | 0                                       | 0                  | 5              |     |     |
| 740.000 OPERATING SUPPLIES        | 492                     | 600                | 600               | 510                                     | 0                  | 1,600          |     |     |
| 930.000 MAINTENANCE SERVICES      | 12,450                  | 6,000              | 6,000             | 5,250                                   | 0                  | 6,000          |     |     |
| 940.000 EQUIPMENT RENTALS         | 331                     | 0                  | 0                 | 300                                     | 0                  | 480            |     |     |
| ROUTINE MAINTENANCE               | 14,817                  | 8,520              | 8,520             | 6,551                                   | 0                  | 10,000         | 0   | 0   |
| Dept: 474.000 TRAFFIC SERVICES    |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                  | 0                       | 500                | 500               | 0                                       | 0                  | 400            |     |     |
| 740.000 OPERATING SUPPLIES        | 0                       | 500                | 500               | 0                                       | 0                  | 400            |     |     |
| 920.000 UTILITIES                 | 241                     | 300                | 300               | 198                                     | 0                  | 300            |     |     |
| 930.000 MAINTENANCE SERVICES      | 0                       | 1,000              | 1,000             | 0                                       | 0                  | 1,000          |     |     |
| 940.000 EQUIPMENT RENTALS         | 0                       | 250                | 250               | 0                                       | 0                  | 400            |     |     |
| TRAFFIC SERVICES                  | 241                     | 2,550              | 2,550             | 198                                     | 0                  | 2,500          | 0   | 0   |
| Dept: 474.100 NON-MOTORIZED       |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                  | 0                       | 0                  | 0                 | 0                                       | 0                  | 500            |     |     |
| 740.000 OPERATING SUPPLIES        | 196                     | 1,000              | 1,000             | 0                                       | 0                  | 1,000          |     |     |
| 930.000 MAINTENANCE SERVICES      | 591                     | 1,000              | 1,000             | 0                                       | 0                  | 5,000          |     |     |
| 940.000 EQUIPMENT RENTALS         | 0                       | 250                | 250               | 0                                       | 0                  | 250            |     |     |
| NON-MOTORIZED                     | 787                     | 2,250              | 2,250             | 0                                       | 0                  | 6,750          | 0   | 0   |
| Dept: 478.000 WINTER MAINTENANCE  |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                  | 2,394                   | 1,600              | 1,600             | 103                                     | 0                  | 2,500          |     |     |
| 715.000 SOCIAL SECURITY EXPENSE   | 183                     | 200                | 200               | 0                                       | 0                  | 200            |     |     |
| 716.000 HEALTH INSURANCE          | 239                     | 250                | 250               | 0                                       | 0                  | 300            |     |     |
| 717.000 LIFE INSURANCE            | 2                       | 0                  | 0                 | 0                                       | 0                  | 5              |     |     |
| 718.000 RETIREMENT                | 249                     | 200                | 200               | 0                                       | 0                  | 300            |     |     |
| 719.000 DENTAL INSURANCE          | 4                       | 10                 | 10                | 0                                       | 0                  | 10             |     |     |
| 720.000 WORKER'S COMPENSATION     | 173                     | 150                | 150               | 0                                       | 0                  | 200            |     |     |
| 724.000 STD INSURANCE             | 9                       | 10                 | 10                | 0                                       | 0                  | 15             |     |     |
| 740.000 OPERATING SUPPLIES        | 0                       | 200                | 200               | 0                                       | 0                  | 100            |     |     |
| 740.100 ROAD SALT                 | 4,466                   | 5,000              | 5,000             | 263                                     | 0                  | 6,000          |     |     |
| 930.000 MAINTENANCE SERVICES      | 288                     | 3,500              | 3,500             | 0                                       | 0                  | 3,500          |     |     |
| 940.000 EQUIPMENT RENTALS         | 4,961                   | 4,000              | 4,000             | 218                                     | 0                  | 5,000          |     |     |
| WINTER MAINTENANCE                | 12,968                  | 15,120             | 15,120            | 584                                     | 0                  | 18,130         | 0   | 0   |
| Dept: 483.000 ADMINISTRATION      |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 715.000 SOCIAL SECURITY EXPENSE   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |

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VILLAGE OF DIMONDALE

|                                 | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                |                         |                    |                   |   |                    |                |     |     |
| Fund: 202 - MAJOR STREET        |                         |                    |                   |   |                    |                |     |     |
| Expenditures                    |                         |                    |                   |   |                    |                |     |     |
| Dept: 483.000 ADMINISTRATION    |                         |                    |                   |   |                    |                |     |     |
| 716.000 HEALTH INSURANCE        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 717.000 LIFE INSURANCE          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 720.000 WORKER'S COMPENSATION   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 956.000 MISCELLANEOUS           | 750                     | 2,000              | 2,000             | 1,044                                   | 0                  | 775            |     |     |
| ADMINISTRATION                  | 750                     | 2,000              | 2,000             | 1,044                                   | 0                  | 775            | 0   | 0   |
| Dept: 516.000 ENGINEERING       |                         |                    |                   |   |                    |                |     |     |
| 804.000 DESIGN                  | 0                       | 0                  | 0                 | 0                                       | 0                  | 35,000         |     |     |
| 805.000 CONSTRUCTION            | 0                       | 0                  | 0                 | 0                                       | 0                  | 55,000         |     |     |
| ENGINEERING                     | 0                       | 0                  | 0                 | 0                                       | 0                  | 90,000         | 0   | 0   |
| Dept: 905.000 DEBT RETIREMENT   |                         |                    |                   |   |                    |                |     |     |
| 991.000 PRINCIPAL               | 854                     | 1,000              | 1,300             | 0                                       | 0                  | 1,243          |     |     |
| 992.000 DEBT SERVICE - INTEREST | 962                     | 1,000              | 700               | 0                                       | 0                  | 496            |     |     |
| DEBT RETIREMENT                 | 1,816                   | 2,000              | 2,000             | 0                                       | 0                  | 1,739          | 0   | 0   |
| Dept: 965.000 TRANSFERS OUT     |                         |                    |                   |   |                    |                |     |     |
| 999.000 OPERATING TRANSFER OUT  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| TRANSFERS OUT                   | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Total Expenditures              | 31,379                  | 67,440             | 67,440            | 38,257                                  | 0                  | 149,894        | 0   | 0   |
| MAJOR STREET                    | 82,820                  | 21,260             | 21,260            | 41,001                                  | 0                  | -41,194        | 0   | 0   |
| Grand Total:                    | 82,820                  | 21,260             | 21,260            | 41,001                                  | 0                  | -41,194        | 0   | 0   |

VILLAGE OF DIMONDALE  
GENERAL APPROPRIATIONS ACT

| <b>LOCAL STREET FUND</b>  | <b>ADOPTED<br/>2020-21</b> | <b>ADOPTED<br/>2021-22</b> |
|---|----------------------------|----------------------------|
| <u>CASH RESERVES:</u><br><i>(Estimated for March 1)</i>               | \$ <u>211,216</u>          | <u>265,071</u>             |
| <u>REVENUE:</u>   |                            |                            |
| State Grants (Act 51)   | \$ 32,000                  | 38,000                     |
| County Millage  | 45,000                     | 45,000                     |
| Interest  | 400                        | 400                        |
| Other State Grants  | 2,000                      | 2,000                      |
| Transfers In  | 0                          | 0                          |
|   | \$ <u>79,400</u>           | <u>85,400</u>              |
| <b>Total Revenue:</b>   | <b>\$ <u>79,400</u></b>    | <b><u>85,400</u></b>       |
| <u>EXPENDITURES:</u>  |                            |                            |
| Construction/Engineering  | \$ 0                       | 135,000                    |
| Salaries  | 2,900                      | 3,500                      |
| Employee Benefits   | 1,395                      | 1,395                      |
| Supplies  | 1,150                      | 1,600                      |
| Salt  | 4,000                      | 6,000                      |
| Maintenance Services  | 8,000                      | 7,000                      |
| Rentals   | 3,000                      | 3,000                      |
| Administrative Miscellaneous  | 0                          | 775                        |
| Debt Service  | 5,100                      | 4,702                      |
|   | \$ <u>25,545</u>           | <u>162,972</u>             |
| <b>Total Expenditures:</b>  | <b>\$ <u>25,545</u></b>    | <b><u>162,972</u></b>      |
| <u>PROJECTED CASH RESERVES:</u><br><i>(Estimated for February 28)</i> | \$ <u>265,071</u>          | <u>187,499</u>             |

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VILLAGE OF DIMONDALE

|                                     | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|-------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                    |                         |                    |                   |   |                    |                |     |     |
| Fund: 203 - LOCAL STREET            |                         |                    |                   |   |                    |                |     |     |
| Revenues                            |                         |                    |                   |   |                    |                |     |     |
| Dept: 000.000                       |                         |                    |                   |   |                    |                |     |     |
| 547.000 ACT 51 GRANT                | 38,141                  | 32,000             | 32,000            | 27,253                                  | 0                  | 38,000         |     |     |
| 548.000 ACT 48                      | 2,673                   | 2,000              | 2,000             | 2,954                                   | 0                  | 2,000          |     |     |
| 549.000 STATE AND FEDERAL GRANTS    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 556.000 STATE GRANTS PA 207 OF 2018 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 580.000 EATON COUNTY MILLAGE        | 47,125                  | 45,000             | 45,000            | 33,382                                  | 0                  | 45,000         |     |     |
| 665.000 INTEREST REVENUE            | 748                     | 400                | 400               | 643                                     | 0                  | 400            |     |     |
| 671.000 MISCELLANEOUS REVENUE       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 699.000 TRANSFERS IN                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| Dept: 000.000                       | 88,687                  | 79,400             | 79,400            | 64,232                                  | 0                  | 85,400         | 0   | 0   |
| Total Revenues                      | 88,687                  | 79,400             | 79,400            | 64,232                                  | 0                  | 85,400         | 0   | 0   |
| Expenditures                        |                         |                    |                   |   |                    |                |     |     |
| Dept: 451.000 CONSTRUCTION          |                         |                    |                   |   |                    |                |     |     |
| 801.000 PROFESSIONAL SERVICES       | 0                       | 0                  | 4,000             | 0                                       | 0                  |                |     |     |
| 970.000 CAPITAL OUTLAY              | 0                       | 0                  | 0                 | 0                                       | 0                  | 110,000        |     |     |
| CONSTRUCTION                        | 0                       | 0                  | 4,000             | 0                                       | 0                  | 110,000        | 0   | 0   |
| Dept: 463.000 ROUTINE MAINTENANCE   |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                    | 74                      | 400                | 400               | 374                                     | 0                  | 500            |     |     |
| 715.000 SOCIAL SECURITY EXPENSE     | 6                       | 70                 | 70                | 0                                       | 0                  | 70             |     |     |
| 716.000 HEALTH INSURANCE            | 7                       | 75                 | 75                | 0                                       | 0                  | 75             |     |     |
| 717.000 LIFE INSURANCE              | 0                       | 10                 | 10                | 0                                       | 0                  | 10             |     |     |
| 718.000 RETIREMENT                  | 7                       | 50                 | 50                | 0                                       | 0                  | 50             |     |     |
| 719.000 DENTAL INSURANCE            | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 720.000 WORKER'S COMPENSATION       | 5                       | 30                 | 30                | 0                                       | 0                  | 30             |     |     |
| 724.000 STD INSURANCE               | 0                       | 10                 | 10                | 0                                       | 0                  | 10             |     |     |
| 740.000 OPERATING SUPPLIES          | 47                      | 150                | 150               | 605                                     | 0                  | 600            |     |     |
| 801.000 PROFESSIONAL SERVICES       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 930.000 MAINTENANCE SERVICES        | 3,032                   | 6,000              | 6,000             | 3,755                                   | 0                  | 5,000          |     |     |
| 940.000 EQUIPMENT RENTALS           | 36                      | 0                  | 0                 | 140                                     | 0                  |                |     |     |
| ROUTINE MAINTENANCE                 | 3,214                   | 6,795              | 6,795             | 4,874                                   | 0                  | 6,345          | 0   | 0   |
| Dept: 474.000 TRAFFIC SERVICES      |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 740.000 OPERATING SUPPLIES          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 940.000 EQUIPMENT RENTALS           | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| TRAFFIC SERVICES                    | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Dept: 474.100 NON-MOTORIZED         |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                    | 0                       | 0                  | 0                 | 0                                       | 0                  | 500            |     |     |
| 740.000 OPERATING SUPPLIES          | 0                       | 1,000              | 1,000             | 0                                       | 0                  | 1,000          |     |     |



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VILLAGE OF DIMONDALE


|                                  | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|----------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                 |                         |                    |                   |   |                    |                |     |     |
| Fund: 203 - LOCAL STREET         |                         |                    |                   |   |                    |                |     |     |
| Expenditures                     |                         |                    |                   |   |                    |                |     |     |
| Dept: 474.100 NON-MOTORIZED      |                         |                    |                   |   |                    |                |     |     |
| 930.000 MAINTENANCE SERVICES     | 49                      | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 940.000 EQUIPMENT RENTALS        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| NON-MOTORIZED                    | 49                      | 1,000              | 1,000             | 0                                       | 0                  | 1,500          | 0   | 0   |
| Dept: 478.000 WINTER MAINTENANCE |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                 | 1,736                   | 2,500              | 2,500             | 51                                      | 0                  | 2,500          |     |     |
| 715.000 SOCIAL SECURITY EXPENSE  | 133                     | 200                | 200               | 0                                       | 0                  | 200            |     |     |
| 716.000 HEALTH INSURANCE         | 173                     | 400                | 400               | 0                                       | 0                  | 400            |     |     |
| 717.000 LIFE INSURANCE           | 1                       | 10                 | 10                | 0                                       | 0                  | 10             |     |     |
| 718.000 RETIREMENT               | 174                     | 300                | 300               | 0                                       | 0                  | 300            |     |     |
| 719.000 DENTAL INSURANCE         | 3                       | 20                 | 20                | 0                                       | 0                  | 20             |     |     |
| 720.000 WORKER'S COMPENSATION    | 126                     | 200                | 200               | 0                                       | 0                  | 200            |     |     |
| 724.000 STD INSURANCE            | 7                       | 20                 | 20                | 0                                       | 0                  | 20             |     |     |
| 740.000 OPERATING SUPPLIES       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 740.100 ROAD SALT                | 2,218                   | 4,000              | 4,000             | 131                                     | 0                  | 6,000          |     |     |
| 930.000 MAINTENANCE SERVICES     | 360                     | 2,000              | 2,000             | 0                                       | 0                  | 2,000          |     |     |
| 940.000 EQUIPMENT RENTALS        | 3,465                   | 3,000              | 3,000             | 109                                     | 0                  | 3,000          |     |     |
| WINTER MAINTENANCE               | 8,396                   | 12,650             | 12,650            | 291                                     | 0                  | 14,650         | 0   | 0   |
| Dept: 483.000 ADMINISTRATION     |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 715.000 SOCIAL SECURITY EXPENSE  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 716.000 HEALTH INSURANCE         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 717.000 LIFE INSURANCE           | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 720.000 WORKER'S COMPENSATION    | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 956.000 MISCELLANEOUS            | 751                     | 0                  | 0                 | 1,044                                   | 0                  | 775            |     |     |
| ADMINISTRATION                   | 751                     | 0                  | 0                 | 1,044                                   | 0                  | 775            | 0   | 0   |
| Dept: 516.000 ENGINEERING        |                         |                    |                   |   |                    |                |     |     |
| 804.000 DESIGN                   | 0                       | 0                  | 0                 | 0                                       | 0                  | 10,000         |     |     |
| 805.000 CONSTRUCTION             | 0                       | 0                  | 0                 | 0                                       | 0                  | 15,000         |     |     |
| ENGINEERING                      | 0                       | 0                  | 0                 | 0                                       | 0                  | 25,000         | 0   | 0   |
| Dept: 905.000 DEBT RETIREMENT    |                         |                    |                   |   |                    |                |     |     |
| 991.000 PRINCIPAL                | 2,309                   | 2,500              | 3,500             | 0                                       | 0                  | 3,361          |     |     |
| 992.000 DEBT SERVICE - INTEREST  | 2,600                   | 2,600              | 1,600             | 0                                       | 0                  | 1,341          |     |     |
| DEBT RETIREMENT                  | 4,909                   | 5,100              | 5,100             | 0                                       | 0                  | 4,702          | 0   | 0   |
| Dept: 965.000 TRANSFERS OUT      |                         |                    |                   |   |                    |                |     |     |
| 999.000 OPERATING TRANSFER OUT   | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| TRANSFERS OUT                    | 0                       | 0                  | 0                 | 0                                       | 0                  | 0              | 0   | 0   |
| Total Expenditures               | 17,319                  | 25,545             | 29,545            | 6,209                                   | 0                  | 162,972        | 0   | 0   |

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VILLAGE OF DIMONDALE

|                  | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021 |                         |                    |                   |   |                    |                |     |     |
| LOCAL STREET     | 71,368                  | 53,855             | 49,855            | 58,023                                  | 0                  | -77,572        | 0   | 0   |
| Grand Total:     | 71,368                  | 53,855             | 49,855            | 58,023                                  | 0                  | -77,572        | 0   | 0   |



# Dimondale/Windsor Wastewater Treatment Plant FY2021-22 Budget



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Village of Dimondale  
136 N. Bridge St  
Dimondale, MI 48821  
517.646.0230

Windsor Township  
405 W. Jefferson  
Dimondale, MI 48821  
517.646.0772

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## Dimondale/Windsor Sewer Board

Scott Ammarman

James Bogi

Ralph Reznick

Joshua Roesner

Kern Slucter

## 2021-22 SEWER FUND BUDGET

### Special Items

|               |                                   |          |
|---------------|-----------------------------------|----------|
| 590-527-775.1 | Effluent Sampler                  | \$6,000  |
| 591-527-801   | Asset Management Plan             | \$10,000 |
| 590-527-930   | Generator maintenance contract    | \$2,000  |
|               | T.V. Outfall pipe                 | \$3,000  |
| 590-527-970   | 950 Pumps & control panel upgrade | \$40,000 |
| 590-527-991   | Loan payment                      | \$28,000 |
| 590-527-995   | Loan interest                     | \$6,000  |

VILLAGE OF DIMONDALE - DIMONDALE/WINDSOR WWTP  
GENERAL APPROPRIATIONS ACT

|  | <b>ADOPTED<br/>2020-21</b> | <b>ADOPTED<br/>2021-22</b> |
|--|----------------------------|----------------------------|
| <u>CURRENT ASSETS</u>                                  |                            |                            |
| <i>(Estimated for March 1)</i>                         | \$ <u>949,216</u>          | <u>1,009,616</u>           |
| <u>OPERATING REVENUE:</u>                              |                            |                            |
| Charges for Services                                   | \$ <u>458,000</u>          | <u>445,000</u>             |
| <u>NON-OPERATING REVENUE:</u>                          |                            |                            |
| Interest   | \$ 2,000                   | 2,000                      |
| Inspection Fees  | 0                          | 0                          |
| Waste Hauler   | 35,000                     | 35,000                     |
| Miscellaneous Revenue                                  | 0                          | 0                          |
|  | \$ <u>37,000</u>           | <u>37,000</u>              |
| <b>Total Operating and Non-Operating Revenue:</b>      | <b>\$ <u>495,000</u></b>   | <b><u>482,000</u></b>      |
| <u>OPERATING EXPENDITURES:</u>                         |                            |                            |
| Salaries   | \$ 1,000                   | 5,000                      |
| Clerical Expense                                       | 19,000                     | 20,000                     |
| Employee Benefits                                      | 10,100                     | 10,000                     |
| Office/Billing Supplies                                | 3,000                      | 3,300                      |
| Operating Supplies                                     | 8,000                      | 5,000                      |
| Laboratory Supplies                                    | 3,500                      | 4,500                      |
| Collection System Supplies                             | 4,500                      | 3,000                      |
| Chemicals  | 10,000                     | 15,000                     |
| Gas & Oil  | 1,200                      | 1,300                      |
| Equipment Maintenance                                  | 6,000                      | 6,000                      |
| Professional Services                                  | 5,000                      | 20,000                     |
| Contract Services                                      | 105,000                    | 107,000                    |
| Administrative Expense                                 | 4,600                      | 4,600                      |
| Communication  | 1,700                      | 1,800                      |
| Vehicle Expense  | 500                        | 0                          |
| Sludge Application                                     | 27,000                     | 30,000                     |
| Insurance  | 12,000                     | 13,000                     |
| Utilities  | 71,000                     | 82,000                     |
| Maintenance Services                                   | 30,000                     | 30,000                     |
| Collection System Maintenance                          | 10,000                     | 10,000                     |
| Equipment Rentals                                      | 500                        | 500                        |
| Miscellaneous  | 2,000                      | 2,000                      |
| Testing & Permits                                      | 5,000                      | 4,000                      |
| Capital Outlay   | 60,000                     | 40,000                     |
| Debt Retirement  | 34,000                     | 32,000                     |
|  | <u>434,600</u>             | <u>450,000</u>             |
| <u>NON-OPERATING EXPENDITURES:</u>                     |                            |                            |
| Depreciation   | \$ <u>300,000</u>          | <u>0</u>                   |
| <b>Total Operating and Non-Operating Expenditures:</b> | <b>\$ <u>734,600</u></b>   | <b><u>450,000</u></b>      |
| <u>CURRENT ASSETS</u>                                  |                            |                            |
| <i>(Estimated for February 28)</i>                     | \$ <u>1,009,616</u>        | <u>1,041,616</u>           |

## BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|  | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|--|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                       |                         |                    |                   |   |                    |                |     |     |
| Fund: 590 - SEWER FUND                 |                         |                    |                   |   |                    |                |     |     |
| Revenues                               |                         |                    |                   |   |                    |                |     |     |
| Dept: 000.000                          |                         |                    |                   |   |                    |                |     |     |
| 413.000 DELINQUENT TAXES               | 48,925                  | 35,000             | 35,000            | 7,287                                   | 0                  | 35,000         |     |     |
| 476.000 SEWER PERMIT                   | 585                     | 0                  | 0                 | 390                                     | 0                  |                |     |     |
| 479.000 IND USER APP/FEE               | 800                     | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 539.000 GRANTS                         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 630.000 TAP FEE                        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 635.000 MISCELLANEOUS SERVICES         | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 635.100 BALL SEPTIC                    | 62,688                  | 35,000             | 35,000            | 68,528                                  | 0                  | 35,000         |     |     |
| 635.200 ACE                            | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 642.000 SEWER USAGE FEES               | 414,019                 | 423,000            | 423,000           | 385,445                                 | 0                  | 410,000        |     |     |
| 665.000 INTEREST REVENUE               | 6,554                   | 2,000              | 2,000             | 2,093                                   | 0                  | 2,000          |     |     |
| 667.100 EQUIPMENT RENTAL-MAJOR STREET  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 667.200 EQUIPMENT RENTAL-LOCAL STREET  | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 671.000 MISCELLANEOUS REVENUE          | 20,112                  | 0                  | 0                 | 1,115                                   | 0                  |                |     |     |
| 673.000 SALE OF FIXED ASSTS            | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 695.000 CONTRIBUTIONS FROM OTHER GOV'T | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 699.000 TRANSFERS IN                   | 29                      | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| Dept: 000.000                          | 553,712                 | 495,000            | 495,000           | 464,858                                 | 0                  | 482,000        | 0   | 0   |
| Total Revenues                         | 553,712                 | 495,000            | 495,000           | 464,858                                 | 0                  | 482,000        | 0   | 0   |
| Expenditures                           |                         |                    |                   |   |                    |                |     |     |
| Dept: 527.000 SEWER                    |                         |                    |                   |   |                    |                |     |     |
| 703.000 SALARIES                       | 960                     | 1,000              | 5,000             | 4,459                                   | 0                  | 5,000          |     |     |
| 703.100 CLERICAL SALARIES              | 19,518                  | 19,000             | 19,000            | 15,973                                  | 0                  | 20,000         |     |     |
| 715.000 SOCIAL SECURITY EXPENSE        | 1,567                   | 1,500              | 1,500             | 1,563                                   | 0                  | 1,500          |     |     |
| 716.000 HEALTH INSURANCE               | 3,479                   | 5,000              | 5,000             | 0                                       | 0                  | 5,000          |     |     |
| 717.000 LIFE INSURANCE                 | 24                      | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 718.000 RETIREMENT                     | 2,311                   | 3,000              | 3,000             | 0                                       | 0                  | 3,000          |     |     |
| 719.000 DENTAL INSURANCE               | 79                      | 300                | 300               | 0                                       | 0                  | 200            |     |     |
| 720.000 WORKER'S COMPENSATION          | 0                       | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 724.000 STD INSURANCE                  | 103                     | 100                | 100               | 0                                       | 0                  | 100            |     |     |
| 725.000 457 DEFERRED COMPENSATION      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 727.000 OFFICE SUPPLIES                | 499                     | 500                | 500               | 291                                     | 0                  | 500            |     |     |
| 727.100 COMPUTER SUPPLIES              | 484                     | 1,000              | 3,000             | 1,130                                   | 0                  | 1,100          |     |     |
| 727.200 UTILITY BILLING SUPPLIES       | 1,088                   | 1,500              | 2,000             | 1,981                                   | 0                  | 1,700          |     |     |
| 740.000 OPERATING SUPPLIES             | 1,828                   | 8,000              | 8,000             | 1,154                                   | 0                  | 5,000          |     |     |
| 740.300 COLLECTION SYSTEM SUPPLIES     | 962                     | 4,500              | 4,500             | 962                                     | 0                  | 3,000          |     |     |
| 740.400 LABORATORY SUPPLIES            | 3,952                   | 3,500              | 4,500             | 4,442                                   | 0                  | 4,500          |     |     |

**BUDGET WORKSHEET**

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2/4/2021  
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VILLAGE OF DIMONDALE

|                                       | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|---------------------------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021                      |                         |                    |                   |   |                    |                |     |     |
| Fund: 590 - SEWER FUND                |                         |                    |                   |   |                    |                |     |     |
| Expenditures                          |                         |                    |                   |   |                    |                |     |     |
| Dept: 527.000 SEWER                   |                         |                    |                   |   |                    |                |     |     |
| 745.000 CHEMICALS                     | 4,121                   | 10,000             | 14,000            | 14,078                                  | 0                  | 15,000         |     |     |
| 750.000 GAS AND OIL                   | 624                     | 1,200              | 1,200             | 1,217                                   | 0                  | 1,300          |     |     |
| 775.000 MAINTENANCE SUPPLIES          | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 775.100 EQUIPMENT                     | 5,485                   | 6,000              | 6,000             | 2,734                                   | 0                  | 6,000          |     |     |
| 801.000 PROFESSIONAL SERVICES         | 4,956                   | 5,000              | 10,000            | 6,994                                   | 0                  | 20,000         |     |     |
| 801.100 PROFESSIONAL SERVICES-TESTING | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 802.000 CONTRACT SERVICES             | 103,482                 | 105,000            | 105,000           | 94,578                                  | 0                  | 107,000        |     |     |
| 803.000 PAYROLL EXPENSE               | 663                     | 1,000              | 1,000             | 0                                       | 0                  | 1,000          |     |     |
| 803.100 PAYROLL ADMINISTRATION        | 3,600                   | 3,600              | 3,600             | 3,000                                   | 0                  | 3,600          |     |     |
| 850.000 TELEPHONE                     | 642                     | 1,000              | 1,000             | 590                                     | 0                  | 1,000          |     |     |
| 850.100 PAGER EXPENSE                 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 850.200 INTERNET                      | 612                     | 700                | 700               | 577                                     | 0                  | 800            |     |     |
| 860.000 VEHICLE EXPENSE               | 0                       | 500                | 500               | 0                                       | 0                  |                |     |     |
| 860.100 MILEAGE                       | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 870.000 SLUDGE APPLICATION            | 21,420                  | 27,000             | 27,000            | 18,064                                  | 0                  | 30,000         |     |     |
| 898.000 UNCOLLECTABLE TAXES/FEES      | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 910.000 GENERAL LIABILITY INSURANCE   | 10,805                  | 12,000             | 12,000            | 12,163                                  | 0                  | 13,000         |     |     |
| 920.000 UTILITIES                     | 80,548                  | 71,000             | 71,000            | 65,123                                  | 0                  | 82,000         |     |     |
| 930.000 MAINTENANCE SERVICES          | 58,365                  | 30,000             | 25,000            | 18,885                                  | 0                  | 30,000         |     |     |
| 930.100 ABSOPURE WATER                | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 930.200 UNIFORM RENTAL EXPENSE        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 930.300 COLLECTION SYSTEM MAINTENANCE | 11,031                  | 10,000             | 10,000            | 9,316                                   | 0                  | 10,000         |     |     |
| 940.000 EQUIPMENT RENTALS             | 255                     | 500                | 500               | 0                                       | 0                  | 500            |     |     |
| 955.000 LOSS ON DISPOSAL OF ASSET     | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 956.000 MISCELLANEOUS                 | 566                     | 2,000              | 2,000             | 485                                     | 0                  | 2,000          |     |     |
| 958.000 TRAINING                      | 65                      | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 960.000 PERMITS                       | 2,814                   | 5,000              | 5,000             | 3,589                                   | 0                  | 4,000          |     |     |
| 967.000 PROJECT COSTS                 | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 968.000 DEPRECIATION                  | 281,380                 | 300,000            | 300,000           | 0                                       | 0                  |                |     |     |
| 969.000 SICK LEAVE ACCRUAL            | -468                    | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| 970.000 CAPITAL OUTLAY                | 0                       | 60,000             | 48,500            | 38,839                                  | 0                  | 40,000         |     |     |
| 991.000 PRINCIPAL                     | 0                       | 28,000             | 28,000            | 27,401                                  | 0                  | 29,000         |     |     |
| 992.000 DEBT SERVICE - INTEREST       | 4,518                   | 6,000              | 6,000             | 3,446                                   | 0                  | 3,000          |     |     |
| 999.000 OPERATING TRANSFER OUT        | 0                       | 0                  | 0                 | 0                                       | 0                  |                |     |     |
| SEWER                                 | 632,338                 | 734,600            | 734,600           | 353,034                                 | 0                  | 450,000        | 0   | 0   |
| Total Expenditures                    | 632,338                 | 734,600            | 734,600           | 353,034                                 | 0                  | 450,000        | 0   | 0   |



BUDGET WORKSHEET

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VILLAGE OF DIMONDALE

|                  | Prior<br>Year<br>Actual | Original<br>Budget | Amended<br>Budget | Current Year<br>Actual Thru<br>February | Estimated<br>Total | (6)<br>2021-22 | (7) | (8) |
|------------------|-------------------------|--------------------|-------------------|---|--------------------|----------------|-----|-----|
| Month: 2/28/2021 |                         |                    |                   |   |                    |                |     |     |
| SEWER FUND       | -78,626                 | -239,600           | -239,600          | 111,824                                 | 0                  | 32,000         | 0   | 0   |
| Grand Total:     | -78,626                 | -239,600           | -239,600          | 111,824                                 | 0                  | 32,000         | 0   | 0   |

## WWTP Capital Improvement Plan

### Individual Project Description

|                 |   |                |            |
|-----------------|---|----------------|------------|
| Project Title   | Structure #950 Basin Drain Rehabilitation |                |            |
| Department/Fund | Wastewater                                | Funding Source | Sewer Fund |

|           |           |  |  |  |  |  |
|-----------|-----------|--|--|--|--|--|
| FY Year   | 2021-2022 |  |  |  |  |  |
| Est. Cost | \$40,000  |  |  |  |  |  |

| Description and Location   |
|--|
| The #950 structure is located south side of the Plant just north of the aeration cascade. This structure services as the Basin Drain for the entire Plant. It consists of two pumps, two check-valves, and the control panel designed to pump flow back to the Headworks at the front of the Plant. 950 takes flow continuously from the Clarifier scum overflows as well as occasional flow from the draining of any of the structures of the treatment system. |

| History and Plans  |
|--|
| It is my belief that #950 structure was last modified in the 1994 expansion. It has seen one pump repair and one pump replacement at a minimum... Due to limited records complete history of the pump station is largely unknown. However, it is clear that over the years, retrofits and repairs have left the control panel and the mechanical workings of the structure in disarray. The plan will include the replacement/rehabilitation of both pumps and associated check-valves and plumbing as well as new updated controls. |

| Need and Impact   |
|---|
| The #950 structure serves as the only efficient and effective means of managing certain flows necessary for the operation and maintenance of the WWTP. Currently, the pump station does not have the capacity to effectively handle the task of moving large volumes of water (i.e. draining a clarifier...). This structure is crucial in allowing proper, effective, and efficient operation and maintenance of the Wastewater Treatment Plant. |

| Related Costs and Future Annual Expense |
|---|
| None.                                   |

# Dimondale/Windsor WWTP

# Sewer Rate Report

date



Prepared By:

**Name**

## Title

## Employer

## Email

[illegible]

| Dimondale/Windsor WWTP                   |                            |   |                   |                  |
|--|----------------------------|---|-------------------|------------------|
| CURRENT RATE CHARGES                     |                            |   |                   |                  |
| Customers Are Invoice <b>MONTHLY PER</b> |                            |   |                   |                  |
| RATE CLASS 1                             |                            |   |                   |                  |
| Dimondale/Windsor WWTP                   |                            |   |                   |                  |
| TYPE OF WATER UNITS                      | Flat Rate                  | No water or water meters. Sewer only and all customers are flat rate based on REUs. There are 890 accounts and 1073 billed REUs |                   |                  |
| COST PER WATER UNIT                      | <b>Flat Rate</b>           |   |                   |                  |
| INVOICES PER YEAR                        | <b>12</b>                  |   |                   |                  |
| METER SIZE - INCHES                      | CURRENT "BASE RATE" CHARGE | NUMBER OF BILLED REUs   | INVOICE FREQUENCY | ANNUAL INCOME    |
| 3/4                                      | <b>\$35.00</b>             | <b>1076</b>   | <b>12</b>         | <b>\$451,920</b> |
| 1  |                            |   | 12                | \$0              |
| 1 1/4                                    |                            |   | 12                | \$0              |
| 1 1/2                                    |                            |   | 12                | \$0              |
| 2  |                            |   | 12                | \$0              |
| 3  |                            |   | 12                | \$0              |
| 4  |                            |   | 12                | \$0              |
| 6  |                            |   | 12                | \$0              |
| 8  |                            |   | 12                | \$0              |
| 10                                       |                            |   | 12                | \$0              |
| <b>TOTALS</b>                            |                            | <b>1076</b>   |                   | <b>\$451,920</b> |

### Current Rate Charges **CUSTOMIZE THIS FOR EACH COMMUNITY**

Currently customers are charged based on two factors

Consumption Charge, Which is based on gallons of water that goes through the customer's water meter. Sewage usage is based on water usage. Customers are currently invoiced per unit of water / sewer at the listed price.

A "Base Rate" charge based of \$ XX for a 3/4" meter, this fee increases based on the size of the customers water meter, which is listed in inches. Some customers are invoiced monthly, others quarterly/ **The number of meters listed above does NOT include irrigation meters which are not invoiced a "Base Rate" charge.**

|   |   |  |                 |                |
|---|---|--|-----------------|----------------|
| <b>LABOR &amp; BENEFITS</b>   | <b>PROPOSED BUDGET<br/>FOR NEXT FISCAL<br/>YEAR</b> | <b>ACTUALS EXPENSES FROM PREVIOUS YEARS<br/>(COMPARISON PURPOSES ONLY)</b> |                 |                |
| <b>Dimondale/Windsor WWTP</b>   | <b>2021</b>   |  |                 |                |
| <b>2021</b>   | <b>RATE BUDGET</b>                                  | <b>YEAR OF</b>   | <b>YEAR OF</b>  | <b>YEAR OF</b> |
| <b>LABOR &amp; BENEFITS</b>   | <b>ANNUAL BUDGETED</b>                              | <b>2019</b>  | <b>2018</b>     | <b>2017</b>    |
| SALARIES (703)  | \$5,000   | \$960  | \$608           |                |
| CLERICAL SALARIES (703.1)   | \$20,000  | \$19,518   | \$19,082        |                |
| SOCIAL SECURITY EXPENSE (715)   | \$1,500   | \$1,567  | \$1,506         |                |
| HEALTH INSURANCE (716)  | \$5,000   | \$3,479  | \$4,898         |                |
| LIFE INSURANCE (717)  | \$100   | \$24   | \$26            |                |
| RETIREMENT (718)  | \$3,000   | \$2,311  | \$2,568         |                |
| DENTAL INSURANCE (719)  | \$200   | \$79   | \$129           |                |
| WORKERS' COMPENSATION (720)   | \$100   | \$0  | \$0             |                |
| SHORT TERM DISABILITY (724)   | \$100   | \$103  | \$107           |                |
|   |   |  |                 |                |
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|   |   |  |                 |                |
|   |   |  |                 |                |
| Projected / expected - unfunded pensions - or additional employee ??  |   |  |                 |                |
|   |   |  |                 |                |
| <b>LABOR &amp; BENEFITS</b>   | <b>\$35,000</b>                                     | <b>\$28,040</b>  | <b>\$28,924</b> | <b>\$0</b>     |
|   |   |  |                 |                |
| <b>LABOR &amp; BENEFITS - ADMINISTRATION- BILLING ETC</b>             |   |  |                 |                |
|   |   |  |                 |                |
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|   |   |  |                 |                |
|   |   |  |                 |                |
| Projected / expected - unfunded pensions - or additional employee ??  |   |  |                 |                |
| <b>LABOR &amp; BENEFITS - ADMINISTRATION-<br/>BILLING ETC</b>         | <b>\$0</b>  | <b>\$0</b>   | <b>\$0</b>      | <b>\$0</b>     |
|   |   |  |                 |                |
| <b>LABOR &amp; BENEFITS</b>   | <b>\$35,000</b>                                     | <b>\$28,040</b>  | <b>\$28,924</b> | <b>\$0</b>     |
| <b>SUB-TOTAL EXPENSES</b>   | <b>\$35,000</b>                                     | \$28,040   | \$28,924        | \$0            |
| Additional Cost of Inflation Increase:                                | 0.00%   |  |                 |                |
| <b>LABOR &amp; BENEFITS</b>   | <b>\$35,000</b>                                     |  |                 |                |
| ARE EMPLOYEES MAKING A LIVABLE WAGE AND RECEIVING INCREASES ANNUALLY? |   |  |                 |                |

MICHIGAN RURAL WATER ASSOCIATION RATE  
EVALUATION PROGRAM

| OPERATION & MAINTENANCE EXPENSES    | PROPOSED<br>BUDGET FOR<br>NEXT FISCAL<br>YEAR | ACTUALS EXPENSES FROM PREVIOUS YEARS<br>(COMPARISON PURPOSES ONLY) |           |         |
|-------------------------------------|---|--|-----------|---------|
| 2021                                | 2021  |  |           |         |
| Dimondale/Windsor WWTP              | RATE BUDGET                                   | YEAR OF  | YEAR OF   | YEAR OF |
| SYSTEM EXPENSES                     | ANNUAL BUDGETED                               | 2019   | 2018      | 2017    |
| OFFICE SUPPLIES (727)               | \$500   | \$499  | \$428     |         |
| COMPUTER SUPPLIES (727.1)           | \$1,100                                       | \$484  | \$1,054   |         |
| UTILITY BILLING SUPPLIES (727.2)    | \$1,700                                       | \$1,088  | \$1,053   |         |
| OPERATING SUPPLIES (740)            | \$5,000                                       | \$1,828  | \$2,910   |         |
| COLLECTION SYSTEM SUPPLIES (740.3)  | \$3,000                                       | \$962  | \$3,371   |         |
| LABORATORY SUPPLIES (740.4)         | \$4,000                                       | \$3,952  | \$2,852   |         |
| CHEMICALS (745)                     | \$10,000                                      | \$4,121  | \$8,345   |         |
| GAS AND OIL (750)                   | \$1,000                                       | \$624  | \$850     |         |
| EQUIPMENT MAINTENANCE (775.1)       | \$11,000                                      | \$5,485  | \$3,068   |         |
| PROFESSIONAL SERVICES (801)         | \$5,000                                       | \$4,956  | \$6,721   |         |
| CONTRACT SERVICES (802)             | \$105,000                                     | \$103,482  | \$102,191 |         |
| PAYROLL EXPENSE (803)               | \$1,000                                       | \$663  | \$762     |         |
| PAYROLL ADMINISTRATION (803.1)      | \$3,600                                       | \$3,600  | \$3,600   |         |
| TELEPHONE (850)                     | \$1,000                                       | \$642  | \$678     |         |
| INTERNET (850.2)                    | \$800   | \$612  | \$678     |         |
| VEHICLE EXPENSE (860)               | \$0   | \$0  | \$0       |         |
| SLUDGE APPLICATION (870)            | \$30,000                                      | \$21,420   | \$24,989  |         |
| GENERAL LIABILITY INSURANCE (910)   | \$12,000                                      | \$10,805   | \$10,133  |         |
| UTILITIES (920)                     | \$82,000                                      | \$80,548   | \$74,692  |         |
| MAINTENANCE SERVICES (930)          | \$30,000                                      | \$58,365   | \$51,405  |         |
| COLLECTION SYSTEM MAINTANCE (930.3) | \$10,000                                      | \$11,031   | \$391     |         |
| EQUIPMENT RENTALS (940)             | \$500   | \$255  | \$0       |         |
| MISCELLANEOUS (956)                 | \$2,000                                       | \$566  | \$484     |         |
| TRAINING (958)                      | \$0   | \$65   | \$0       |         |
| PERMITS (960)                       | \$4,000                                       | \$2,814  | \$4,669   |         |
|                                     |   |  |           |         |
|                                     |   |  |           |         |
| SYSTEM EXPENSES                     | \$324,200                                     | \$318,867  | \$305,324 | \$0     |

MICHIGAN RURAL WATER ASSOCIATION RATE  
EVALUATION PROGRAM

| OPERATIONAL & OTHER EXPENSES                |                  |                  |                  |            |
|---|------------------|------------------|------------------|------------|
|   |                  |                  |                  |            |
|   |                  |                  |                  |            |
|   |                  |                  |                  |            |
| OPERATIONAL & OTHER EXPENSES                | \$0              | \$0              | \$0              | \$0        |
|   |                  |                  |                  |            |
| SYSTEM EXPENSES                             | \$324,200        | \$318,867        | \$305,324        | \$0        |
| <b>SUBTOTAL OPERATIONAL EXPENSES</b>        | <b>\$324,200</b> | <b>\$318,867</b> | <b>\$305,324</b> | <b>\$0</b> |
| CONTINGENCY                                 | \$0              |                  |                  |            |
| SUBTOTAL                                    | \$324,200        |                  |                  |            |
| COST OF INFLATION INCREASE                  | 0.00%            |                  |                  |            |
| <b>OPERATION &amp; MAINTENANCE EXPENSES</b> | <b>\$324,200</b> |                  |                  |            |

Operating Expenses are those operation and maintenance (O&M) expenses that occur while providing water /sewer service. These expenses typically increase annually due to inflation, and increased maintenance costs as systems age.  
**The expenses listed above do not include Depreciation**  
**These expenses do not include any interest paid on debt or one time CIP expenditures.**

Administrative expenses are those expenses associated with the Village office supplies and Administrative labor.

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

| Dimondale/Windsor WWTP  |                        |
|---|------------------------|
| LOANS, BONDS, INTEREST, ANNUAL PAYMENT                                    |                        |
| WWTP LOAN 7094  | \$30,850               |
| \$0   | \$0                    |
| \$0   | \$0                    |
| \$0   | \$0                    |
|   |                        |
|   |                        |
|   |                        |
| <b>TOTAL ANNUAL PAYMENTS \$ 30,850.00</b>                                 |                        |
| No Tax revenue or special assessment revenue is applied to these payments |                        |
| PROPOSED NEW DEBT - TOTAL FUNDED  |                        |
| INTEREST RATE   |                        |
| LENGTH OF LOAN (YEARS)  |                        |
| ANNUAL PAYMENT  | 0                      |
| <b>TOTAL DEBT - NEW &amp; CURRENT</b>                                     | <b><u>\$30,850</u></b> |
| WHAT YEAR IS LOAN PAID OFF  | 2023                   |
| IS DEBT LISTED SEPARATELY ON WATER BILL                                   |                        |
| IF USDA RD LOAN ANNUAL RESERVE FUNDING                                    | \$0                    |

List any additional notes on the loans here.



**MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM**

|   |                      |                                   |                                       |                               |
|---|----------------------|-----------------------------------|---------------------------------------|-------------------------------|
| <b>Please be sure to review the results of this evaluation with your community's attorney</b> |                      |                                   |                                       |                               |
| <b>CALCULATED RESULTS OF WATER RATE ANALYSIS</b>  |                      |                                   |                                       |                               |
| <b>Dimondale/Windsor WWTP</b>   | <b>ANNUAL BUDGET</b> | <b>PERCENT<br/>FIXED EXPENSES</b> | <b>BASE RATE<br/>FIXED EXPENSES</b>   | <b>COST PER<br/>3/4 METER</b> |
| LABOR & BENEFITS  | \$35,000             | 100%                              | \$35,000                              | \$2.71                        |
| OPERATION & MAINTENANCE EXPENSES  | \$324,200            | 100%                              | \$324,200                             | \$25.11                       |
|   | \$0                  | 100%                              | \$0                                   | \$0.00                        |
|   | \$0                  | 100%                              | \$0                                   | \$0.00                        |
| <b>SUBTOTAL OPERATIONAL EXPENSES</b>  | <b>\$359,200</b>     |                                   | <b>\$359,200</b>                      | <b>\$27.82</b>                |
|   |                      |                                   |                                       |                               |
| WWTP LOAN 7094  | \$30,850             | 100%                              | \$30,850                              | \$2.39                        |
| <b>SUBTOTAL LOANS</b>   | <b>\$30,850</b>      |                                   | <b>\$30,850</b>                       | <b>\$2.39</b>                 |
|   |                      |                                   |                                       |                               |
| <b>TOTAL REGULAR EXPENSES</b>   | <b>\$390,050</b>     |                                   | <b>\$390,050</b>                      | <b>\$30.21</b>                |
| NON OPERATING INCOME REDUCTION PER REU / UNIT   |                      |                                   |                                       | \$2.32                        |
| <b>RATE CHARGE FOR O&amp;M AND LOANS</b>  |                      |                                   |                                       | <b>\$27.88</b>                |
| CURRENT RATE  |                      |                                   |                                       | \$35.00                       |
| INCREASE  |                      |                                   |                                       | (\$7.12)                      |
| PERCENT INCREASE  |                      |                                   |                                       | -20%                          |
| <b>OVERALL PERCENT INCREASE FOR GALLONS OF</b>  | 4,000                |                                   | #VALUE!                               |                               |
|   |                      |                                   |                                       |                               |
| EQUIPMENT REPLACEMENT SHORT LIVED ASSETS  | \$150,633            | 100%                              | \$150,633                             | \$11.67                       |
| EQUIPMENT REPLACEMENT PAGE 2  | \$0                  | 50%                               | \$0                                   | \$0.00                        |
| EQUIPMENT REPLACEMENT PAGE 3  | \$0                  | 50%                               | \$0                                   | \$0.00                        |
| CAPITAL IMPROVEMENT PROJECTS  | \$0                  | 100%                              | \$0                                   | \$0.00                        |
| <b>SUBTOTAL RESERVES</b>  | <b>\$150,633</b>     |                                   | <b>\$150,633</b>                      | <b>\$11.67</b>                |
| <b>ADOPTED BUDGET</b>   | <b>\$540,683</b>     |                                   | <b>\$540,683</b>                      | <b>\$41.87</b>                |
| CURRENT REVENUE   | #VALUE!              |                                   | 100%                                  |                               |
| NON OPERATING INCOME REDUCTION CONTRIBUTION   |                      |                                   | \$30,000                              |                               |
| REVENUE COLLECTED THROUGH RATES   | \$510,683            |                                   | \$510,683                             |                               |
| NON OPERATING INCOME REDUCTION PER REU / UNIT   |                      |                                   |                                       | 2.32                          |
|   |                      |                                   |                                       |                               |
| <b>CALCULATED RATE PER 3/4 METER PER</b>  | <b>MONTH</b>         |                                   |                                       | <b>\$39.55</b>                |
|   |                      |                                   |                                       |                               |
| ANNUAL EQUIVALENT REU'S 12,912  |                      |                                   | CURRENT RATES                         | \$35.00                       |
| ANTICIPATED GALLONS INVOICED 0  |                      |                                   | INCREASE OF                           | \$4.55                        |
| INVOICES PER YEAR 12  |                      |                                   | PERCENT INCREASE                      | 13.0%                         |
| DOES THE COST PER "UNIT / WATER" INCLUDE INCLINING OR DECLINING RATES?                        | NO                   |                                   | ADDITIONAL REVENUE GENERATED          | \$58,763                      |
| GALLONS INCLUDED WITH THIS CALCULATED BASE RATE ?   | NO                   |                                   | COMBINED ADDITIONAL REVENUE GENERATED |                               |
| IS BASE RATE PER REU, - OR PER METER SIZE?  | METER SIZE           |                                   | \$1.00 INCREASE GENERATES             | \$12,912                      |

| Dimondale/Windsor WWTP<br>EQUIPMENT REPLACEMENT SHORT LIVED ASSETS |                                   |   |                                       |             |                                   |   |                        |                       |                  |                                     |
|--|-----------------------------------|---|---------------------------------------|-------------|-----------------------------------|---|------------------------|-----------------------|------------------|-------------------------------------|
| 2021   |                                   |   |                                       |             |                                   |   |                        |                       |                  |                                     |
| SHORT LIVED ASSETS SOMEWHERE BETWEEN 0-15 OR 20 YEARS              |                                   |   |                                       |             |                                   |   |                        |                       |                  |                                     |
| FIXED ASSET INVENTORY  |                                   | ASSET REPLACEMENT SCHEDULE                    |                                       |             |                                   |   |                        |                       |                  |                                     |
| EQUIPMENT LIST / MAINTENANCE ACTIVITY                              | DESCRIPTION / MAINTENANCE HISTORY | ORIGINAL INSTALLATION YEAR OR LAST REHAB YEAR | ESTIMATED NORMAL INTENDED USEFUL LIFE | CURRENT AGE | NEXT ANTICIPATED REPLACEMENT YEAR | REMAINING LIFE - YEARS BEFORE REPLACEMENT | TOTAL REPLACEMENT COST | PERCENT OF ASSET LEFT | PERCENT CONSUMED | REPLACEMENT MONEY RESERVED ANNUALLY |
| RAS /Was Pump # 1 Wet Well   |                                   | 2012  | 10                                    | 9           | 2022                              | 1   | \$3,000                | 10%                   | 90%              | \$300                               |
| Plant Generator  |                                   | 2002  | 22                                    | 19          | 2024                              | 3   | \$30,000               | 14%                   | 86%              | \$1,364                             |
| RAS / WAS Pump #2 Wet Well   |                                   | 2012  | 10                                    | 9           | 2022                              | 1   | \$3,000                | 10%                   | 90%              | \$300                               |
| Root Blower  |                                   | 2005  | 20                                    | 16          | 2025                              | 4   | \$5,000                | 20%                   | 80%              | \$250                               |
| RAS Actuator   |                                   | 2015  | 10                                    | 6           | 2025                              | 4   | \$15,000               | 40%                   | 60%              | \$1,500                             |
| Chemical Pumps   |                                   | 2015  | 15                                    | 6           | 2034                              | 13  | \$15,000               | 68%                   | 32%              | \$1,000                             |
| WAS Actuator   |                                   | 2015  | 10                                    | 6           | 2025                              | 4   | \$15,000               | 40%                   | 60%              | \$1,500                             |
| Computer & Software Upgrade  |                                   | 2016  | 5                                     | 5           | 2021                              | 0   | \$8,000                | 0%                    | 100%             | \$1,600                             |
| Rotor Bearings   |                                   | 2010  | 20                                    | 11          | 2045                              | 24  | \$15,000               | 69%                   | 31%              | \$750                               |
| Auto Samplers  |                                   | 2015  | 20                                    | 6           | 2035                              | 14  | \$10,000               | 70%                   | 30%              | \$500                               |
| Portable Pump 6#   |                                   | 2008  | 20                                    | 13          | 2028                              | 7   | \$45,000               | 35%                   | 65%              | \$2,250                             |
| Sewer Cleaner  |                                   | 2002  | 20                                    | 19          | 2022                              | 1   | \$36,000               | 5%                    | 95%              | \$1,800                             |
| Hoffman Blowers  |                                   | 2008  | 20                                    | 13          | 2028                              | 7   | \$30,000               | 35%                   | 65%              | \$1,500                             |
| Lansing Road Generator Natural Gas Con                             |                                   | 2007  | 15                                    | 14          | 2022                              | 1   | \$40,000               | 7%                    | 93%              | \$2,667                             |
| Headworks Grit Classifier  |                                   | 2020  | 20                                    | 1           | 2040                              | 19  | \$45,000               | 95%                   | 5%               | \$2,250                             |
| Headworks Screen   |                                   | 2020  | 20                                    | 1           | 2040                              | 19  | \$55,000               | 95%                   | 5%               | \$2,750                             |
| 950 Pumps and Control Panel  |                                   | 1997  | 26                                    | 24          | 2023                              | 2   | \$40,000               | 8%                    | 92%              | \$1,538                             |
| Gear Box   | 2 per ditch 6 total               | 2000  | 30                                    | 21          | 2030                              | 9   | \$10,000               | 30%                   | 70%              | \$333                               |
| Collection System Upgrades   |                                   | 1973  | 50                                    | 48          | 2023                              | 2   | \$500,000              | 4%                    | 96%              | \$10,000                            |
| Lift Station #6  |                                   | 2003  | 24                                    | 18          | 2027                              | 6   | \$300,000              | 25%                   | 75%              | \$12,500                            |
| Asphalt Drive to Building 100                                      |                                   | 2005  | 20                                    | 16          | 2025                              | 4   | \$53,000               | 20%                   | 80%              | \$2,650                             |
| Lift Station #4  |                                   | 1996  | 29                                    | 25          | 2025                              | 4   | \$300,000              | 14%                   | 86%              | \$10,345                            |
| Outfall Pipe for WWTP Discharge                                    |                                   | 1986  | 40                                    | 35          | 2026                              | 5   | \$200,000              | 13%                   | 88%              | \$5,000                             |
| Effluent Composite Sampler   |                                   | 2000  | 25                                    | 21          | 2025                              | 4   | \$6,000                | 16%                   | 84%              | \$240                               |
| Level Sensors  |                                   | 2019  | 7                                     | 2           | 2026                              | 5   | \$2,000                | 71%                   | 29%              | \$286                               |

[illegible]

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

0

EXPLANATION OF SHEET

**COST OF LIVING INCREASE / OR SINCE LAST INCREASE**

OLD FIXED RATE \$26.00

OLD VARIABLE RATE \$35.00

YEAR SET 2008

YEAR SET 2020

COST OF LIVING INCREASE PERCENT 2.5%

COST OF LIVING INCREASE PERCENT 2.5%

| YEAR | RATE     | INCREASE |
|------|----------|----------|
| 2008 | \$ 26.00 | \$ 0.65  |
| 2009 | \$ 26.65 | \$ 0.67  |
| 2010 | \$ 27.32 | \$ 0.68  |
| 2011 | \$ 28.00 | \$ 0.70  |
| 2012 | \$ 28.70 | \$ 0.72  |
| 2013 | \$ 29.42 | \$ 0.74  |
| 2014 | \$ 30.15 | \$ 0.75  |
| 2015 | \$ 30.91 | \$ 0.77  |
| 2016 | \$ 31.68 | \$ 0.79  |
| 2017 | \$ 32.47 | \$ 0.81  |
| 2018 | \$ 33.28 | \$ 0.83  |
| 2019 | \$ 34.11 | \$ 0.85  |
| 2020 | \$ 34.97 | \$ 0.87  |
| 2021 | \$ 35.84 | \$ 0.90  |
| 2022 | \$ 36.74 | \$ 0.92  |
| 2023 | \$ 37.66 | \$ 0.94  |
| 2024 | \$ 38.60 | \$ 0.96  |
| 2025 | \$ 39.56 | \$ 0.99  |
| 2026 | \$ 40.55 | \$ 1.01  |
| 2027 | \$ 41.56 | \$ 1.04  |
| 2028 | \$ 42.60 | \$ 1.07  |

| YEAR | RATE     | INCREASE |
|------|----------|----------|
| 2020 | \$ 35.00 | \$ 0.88  |
| 2021 | \$ 35.88 | \$ 0.90  |
| 2022 | \$ 36.77 | \$ 0.92  |
| 2023 | \$ 37.69 | \$ 0.94  |
| 2024 | \$ 38.63 | \$ 0.97  |
| 2025 | \$ 39.60 | \$ 0.99  |
| 2026 | \$ 40.59 | \$ 1.01  |
| 2027 | \$ 41.60 | \$ 1.04  |
| 2028 | \$ 42.64 | \$ 1.07  |
| 2029 | \$ 43.71 | \$ 1.09  |
| 2030 | \$ 44.80 | \$ 1.12  |
| 2031 | \$ 45.92 | \$ 1.15  |
| 2032 | \$ 47.07 | \$ 1.18  |
| 2033 | \$ 48.25 | \$ 1.21  |
| 2034 | \$ 49.45 | \$ 1.24  |
| 2035 | \$ 50.69 | \$ 1.27  |
| 2036 | \$ 51.96 | \$ 1.30  |
| 2037 | \$ 53.26 | \$ 1.33  |
| 2038 | \$ 54.59 | \$ 1.36  |
| 2039 | \$ 55.95 | \$ 1.40  |
| 2040 | \$ 57.35 | \$ 1.43  |



**VILLAGE OF DIMONDALE**

**CAPITAL IMPROVEMENT PROGRAM 2021-2026**

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## Village Council

### **Ralph Reznick – Village President**

Lori Conarton – President Pro-Tem

Scott Ammarman

Bill Bower

Robert Campbell

Jacob Toomey

Andrea Tardino

## Recreation Task Force

### **Andrea Tardino – Chair**

Lori Conarton

Robert Campbell

Denise Parisian

Ron Bell

Jeff Cwiek

Patti Horn

Steve Markucki

Linda Reznick

Lori Kirchmeir

Laine Putans

Chad Frost

## Staff

Frank Ruttman

Betsy Kelly

Teal Campbell

James P. Gallagher

DPW Supervisor

Administrative Assistant

Secretary

Village Manager

## Planning Commission

### **Garry Macak – Chair**

Gary Haynes

Simon Reiffer

Linda Reznick

Joshua Roesner

VILLAGE OF DIMONDALE  
EATON COUNTY, MICHIGAN

**PLANNING COMMISSION RESOLUTION**

At an electronic meeting of the Planning Commission of the Village of Dimondale, Eaton County Michigan, held on January 25, 2021: The following resolution was offered by Planning Commission member Roesner and seconded by Haynes.

WHEREAS, adhering to Michigan P.A. 33 of 2008 and the Village Codified Ordinances Chapter 1220, a Capital Improvement Program (CIP) shall be created; and

WHEREAS, the CIP will further the goals of the Village to promote the safety, well-being, and general welfare of its residents; and

WHEREAS, the CIP is a road map for future funding and planning of capital improvement projects, not an appropriation of funds; and

WHEREAS, appropriate stakeholders including the public, the administration of the Village of Dimondale, the Village Council, and the Planning Commission, developed a list of potential capital improvement projects; and

WHEREAS, the draft CIP has been subject to 30-day public comment period;

THEREFORE BE IT RESOLVED, the Capital Improvement Program presented for review on December 28, 2020, is adopted by the Village of Dimondale Planning Commission on January 25, 2021.

AYES: Haynes, Macak, Reiffer, Roesner

NAYS: None

ABSTENTIONS: None

ABSENT: Reznick

I, James P. Gallagher, Clerk of the Village of Dimondale, Eaton County Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Planning Commission of the Village of Dimondale at a duly-called electronic meeting held January 25, 2021.

IN WITNESS WHEREOF, I have hereto affixed by official signature this 28<sup>th</sup> day of January, 2021.

  
\_\_\_\_\_  
James P. Gallagher, Clerk



## Transmittal Letter

To the Village of Dimondale residents and all interested parties,

The following Capital Improvement Program (CIP) was created to comply with state law and was adopted by the Planning Commission on January 25, 2021. Its purpose is as follows: to increase and engage the public awareness about the critical needs of the Village and; to increase transparency and efficiency in the budget process.

The CIP is a resource that identifies large expenditure capital projects that the Planning Commission, staff and the public identify as important to the Village for safety, usability and future planning. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services. For each capital item there is a projected timeline and funding source identified. Having a list of this nature is critical to efficient financial planning.

The CIP is not a list of projects the Village will be completing. Rather, it is a list of potential projects so that inventory, costs, funding sources, and timelines can easily be seen in one place and planning can be done in a proper and logical manner.

The work for the CIP could not have been done without the hard work of many participants. The Planning Commission and I would like to thank and acknowledge the Recreation Task Force and all the Village staff for their time and efforts.

Under the authority and direction of the Michigan Planning Enabling Legislation (Public Act 33 of 2008) I present to you the Village of Dimondale Capital Improvement Program 2021-2026.

Respectfully Submitted,



James P. Gallagher  
Village Manager

## Introduction

### What is a Capital Improvement Program?

A Capital Improvement Program (CIP) is a plan for identifying and categorizing large and/or very expensive projects. Like a household's budgeting plan for big-ticket items, a CIP is roadmap to identify funding for projects that need to be planned well in advance and are typically very costly.

A "Capital Improvement" for the Village's purposes here is any improvement that is at least one of the following:

- A purchase or improvement of a facility, system, infrastructure, asset, or piece of equipment that costs \$3,000 or more, with an expected service life of more than 1 year; and,
- Is a non-recurring expenditure

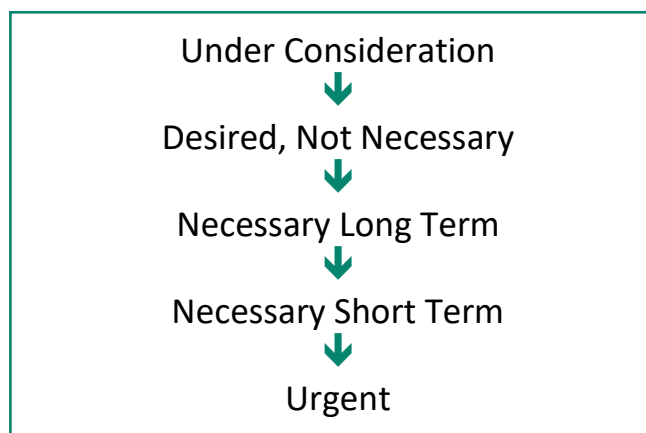
### CIP vs Village Budget

A Capital Improvement Program is not the same as a budget. Where a budget is an official appropriation of funds, a CIP is simply a list of identified projects that could be pursued, or not pursued. A CIP cannot spend funds, it is not a spending authorization. It is merely a tool to assist in the budgeting process to determine estimated costs, timelines and funding sources for potential projects, which represent a reasonable interpretation of the upcoming needs within the Village. The CIP precedes the budget process and is used to develop the capital project portion of the budget.

## How is the Capital Improvement Program developed?

Starting in September, Village staff explore the previous year's Capital Improvement Plan to identify projects that were completed and projects that were not. Input is sought from various boards and commissions in the Village that are made up primarily by volunteers. Using that input, new projects can be identified.

Existing projects are re-evaluated and either removed, or retained; and new projects get added. These are then ranked in priority into one of five rankings. They are, from least to most important:

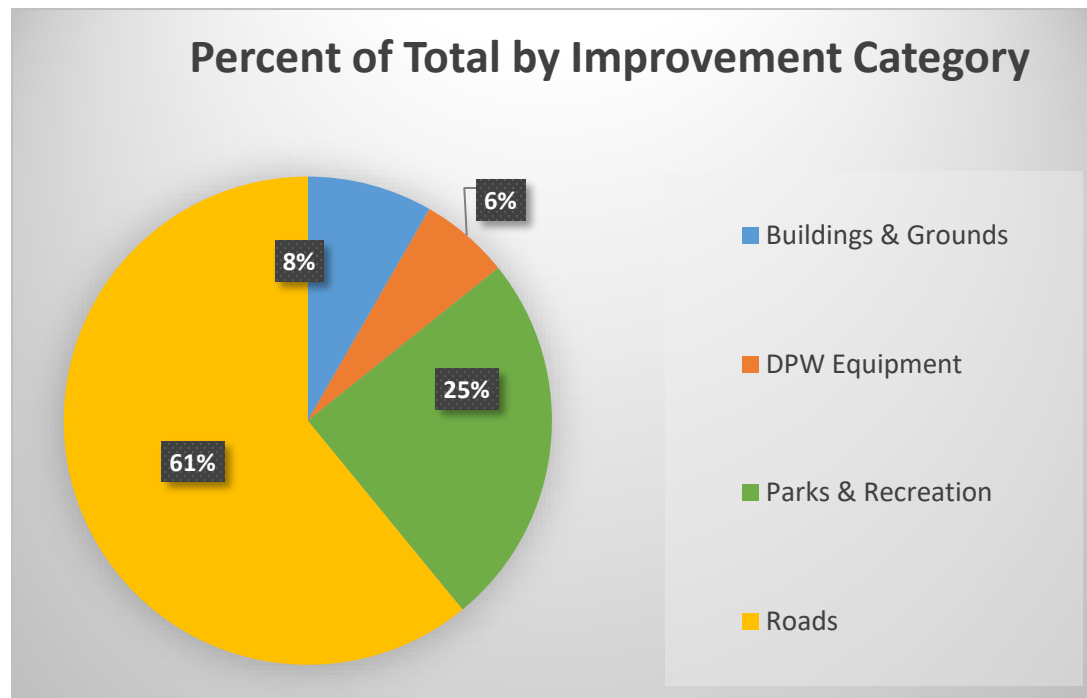


The draft CIP is then examined by the Planning Commission at a regular meeting. The draft CIP is then made available to the public for their comments. After the public comment period is over, the document goes back to the Planning Commission again to weigh the public comments and, if needed modify, and approve the document.

To keep this document succinct, not every project is identified here. Noteworthy improvements are spotlighted below, but the full list of projects is in Appendix A. There you will see the full list of projects categorized by department with approximate dollar amounts and year of expected completion.

## Capital Improvement Program Summary

For 2021-2026 The Village identified 19 projects totaling \$1,481,633. The total amount of the projects exceeds the financial ability of the Village, and many of these will not be completed. However, all projects that are selected for completion are those that add value to the community. This means weighing the costs with the benefits. Many of these projects can be completed with grants that will help reduce the burden on the Village funding sources. Others still may not be completed at all.



As illustrated above, our roads present the largest funding need for the Village. 61% of the project dollars identified are just to maintain our roads. Roads are simply very expensive to maintain. This is why the planning of their repairs must be done in advance. This enables coordination with other projects and ensures we are not missing an opportunity to reduce costs where possible or avoid unnecessary duplications of work.

## Funding Sources

Various funding sources will contribute to the projects. Not all the items in the CIP can be accomplished. A large portion of funding comes from the Village's general fund. Michigan sales tax money contributes to the general fund as required in the Michigan Constitution, and through the revenue sharing act, [PA 140](#). We get money for roads from the State of Michigan through Public Act 51 of 1951 ([Act 51](#)). The Village also applies for grants to accomplish its goals, and while not always successful, it is a great way to decrease the Village's share of the costs.

Currently, the following are resources available on a yearly basis. These sources and figures are approximate, subject to change with the economy and/or actions of the State legislature, and are not guaranteed:

- Tax Revenue - \$330,000
- Act 140 (Revenue Sharing) - \$100,000
- Eaton County Road Millage - \$40,000 (will expire in 2025)
- Act 51 Road Money - \$100,000
- Local Community Stabilization Act - \$15,000

There are also other ways to fund projects such as:

- General obligation bond
- Revenue bond
- Special assessment
- Special millage
- State & Federal grants

The next section highlights a few of the projects that are either larger or of special note. Included is a brief description of the project, the estimated cost, as well as an anticipated funding year. As previously said, this is not all of them. The full list of potential projects is in Appendix A.

## Spotlighted Projects

### **John Deere 1025R - \$26,000**

**Funding Year 2021**

The current piece of equipment to plow snow on Village owned property is a 1990 John Deere riding lawn mower with a straight blade and salter attached. A new machine will significantly shorten the time spent plowing with the current equipment. Ideally, its use will not be limited to winter months. It can be stored in the downtown garage to be used for other maintenance items and general landscaping, and grounds maintenance needs. The various attachments available greatly increase the potential usefulness and add value to the equipment. It can also be used for other Village events as needed.



### **Preventative Maintenance on Bridge - \$375,000**

**Funding Year 2021**

The Village was awarded a grant to offset the costs of maintaining the condition of the bridge spanning the Grand River. The grant is for 95% of the cost of the regular maintenance. The Village will have to pay the remaining 5% or approximately \$20,000. The bridge is currently in good shape, this maintenance work will ensure that it continues to be a safe bridge with a long lifespan. The Village must pay for construction engineering for the project which is expected to cost roughly \$50,000.

**Public Art Installation - \$10,000****Funding Year 2021**

The Dimondale Village Council created the Arts Commission in 2020. The Arts Commission is charged with identifying potential locations, and suggesting what art projects/sculptures, or other pieces can be acquired or constructed. Public Art contributes to a “sense of place” and can positively impact community pride.

**Walnut Street Rehabilitation - \$100,000****Funding Year 2021**

The Local Street Fund is healthy and the fund is ready for a local project in 2021. Discussions with the Public Works Committee, the Public Works Department and our engineers have determined that Walnut is the best candidate for a road project. Its half torn up from the Eaton County Drain project in 2019 which means this is a good opportunity to finish the other portion of the road. Additionally, there are some redesign elements that can be incorporated to make the street better and safer for the school traffic.

**Danford Park Improvements - \$210,000****Funding Year: 2021**

The Village submitted two grant applications to the Michigan Natural Resources Trust Fund for improvements to the park. The plans currently include bathrooms and a drinking fountain, a gazebo, and improved pathways for universal accessibility. One of the applications was recommended for funding and if the Michigan legislature approves an appropriations bill as suggested by the Michigan Natural Resources Trust Fund Board, then the Village will receive \$126,000 towards a universally accessible restroom. The Village will still need to cover various costs associated with the project, but the grant will significantly reduce the total cost to the village for this project.

**E. Washington - \$320,000****Funding Year 2022**

The Village has applied for a grant for 80% of the cost of construction to re-surface E. Washington. The Village will contribute approx. \$70,000 to the project, plus design and construction engineering costs; which are expected to total roughly \$110,000.

**Mural on Village Hall - \$3,000****Funding Year 2022**

The Village Hall is a very visible building in the downtown. A mural on the side of the building would add to the vibrancy and the feel of the downtown. This is common in communities with large visible facades and is a way to dress-up an otherwise boring brick aesthetic.

**Comprehensive/Downtown Area Plan - \$10,000****Funding Year 2023**

A comprehensive plan is integral to a community's progress. It outlines where the community is going, what the residents want it to look like and what the land usage should be. The Village's previous comprehensive plan was adopted in 2009 and amended in 2015. A comprehensive plan is a tool that best practices say should be updated every ten years.

In addition to a Comprehensive Plan, a community can have a plan (sub-plan) for a specific area of their community that details specific planning needs or desires in more depth than a comprehensive plan that includes the entire jurisdiction. A Downtown Area Plan can show what the community wants the downtown to look and feel like in terms of uses, development, streetscapes, placemaking, etc. This sub-plan can also increase grant eligibility for placemaking measures and beautification projects.



**Enhancements to Bike Lanes - \$7,633****Funding Years:**

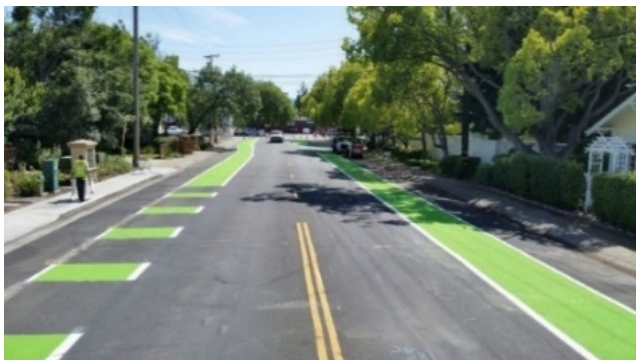
|      |                       |
|------|-----------------------|
| 2022 | \$3492 – W. Jefferson |
| 2023 | \$446 – East Road     |
| 2024 | \$3695 – E. Jefferson |

Many communities have enhanced bike lanes with color to increase their demand for attention. This style enhances visibility and safety by making the lanes highly visible. These numbers are rough estimates and not meant to be perfect. There is a lack of bike lane connection between the Northeast and the Southwest halves of town. This is a detail that a Comprehensive Plan should address to increase connectivity and create a fully bikeable/multi-modal community.

Many communities have moved toward this style bike lane as it has many benefits:

1. Promotes multi-modal nature of a corridor
2. Increases cyclist visibility
3. Raises vehicular traffic awareness for cyclists
4. Increases feelings of safety for cyclists which increases usage

Designs vary but a good resource is the National Association of City Transportation Officials Urban Bikeway Design Guide. Some examples of what enhanced bike lanes could look like:



**Appendix A**  
**Village of Dimondale**  
**Capital Improvement Program 2021-2026**

|                     |  |                 |                     | Fiscal Year Beginning March 1 |                   |                   |                   |                  |             |                  | Long Term 2027-2032 | Priority Rank          |
|---------------------|--|-----------------|---------------------|-------------------------------|-------------------|-------------------|-------------------|------------------|-------------|------------------|---------------------|------------------------|
| Project Category    | Project Name                             | Funding sources | Total               | 2021                          | 2022              | 2023              | 2024              | 2025             | 2026        |                  |                     |                        |
| Buildings & Grounds | Comprehensive Plan/ Downtown Vision Plan | GF              | \$ 10,000           |                               |                   | \$ 10,000         |                   |                  |             |                  |                     | Necessary Short Term   |
| Buildings & Grounds | Parking Lot Improvements                 | GF/Major        | \$ 50,000           |                               |                   |                   |                   | \$ 50,000        |             |                  |                     | Necessary Long Term    |
| Buildings & Grounds | Land Acquisition - not specified         | GF              | \$ 50,000           |                               |                   |                   | \$ 50,000         |                  |             |                  |                     | Under Consideration    |
| Buildings & Grounds | Wall Mural on Village Hall               | GF              | \$ 3,000            |                               | \$ 3,000          |                   |                   |                  |             |                  |                     | Desired, Not Necessary |
| Buildings & Grounds | Public Art Installation                  | GF              | \$ 10,000           | \$ 10,000                     |                   |                   |                   |                  |             |                  |                     | Desired, Not Necessary |
| Roads               | Walnut Street rehabilitation             | Local           | \$ 100,000          | \$ 100,000                    |                   |                   |                   |                  |             |                  |                     | Necessary Short Term   |
| Roads               | Local Street project. Location TBD       | Local           | \$ 100,000          |                               |                   | \$ 100,000        |                   |                  |             |                  |                     | Necessary Short Term   |
| Roads               | Bridge Capital Preventative Maintenance  | Grant/Major     | \$ 375,000          | \$ 375,000                    |                   |                   |                   |                  |             |                  |                     | Necessary Short Term   |
| Roads               | East Washington                          | Grant/Major     | \$ 320,000          |                               | \$ 320,000        |                   |                   |                  |             |                  |                     | Necessary Short Term   |
| Roads               | Painted bike lanes enhancements          | Major           | \$ 7,633            |                               | \$ 3,492          | \$ 446            | \$ 3,695          |                  |             |                  |                     | Desired, Not Necessary |
| Parks & Recreation  | Danford Park Accessible Restrooms        | Grant/GF        | \$ 210,000          | \$ 210,000                    |                   |                   |                   |                  |             |                  |                     | Desired, Not Necessary |
| Parks & Recreation  | Danford Park Gazebo/ADA Pathways         | Grant/GF        | \$ 100,000          |                               |                   |                   | \$ 100,000        |                  |             |                  |                     | Desired, Not Necessary |
| Parks & Recreation  | Canoe lock up                            | GF              | \$ 20,000           |                               |                   | \$ 20,000         |                   |                  |             |                  |                     | Under Consideration    |
| Parks & Recreation  | Exercise equipment in Danford Park       | GF              | \$ 30,000           |                               |                   | \$ 30,000         |                   |                  |             |                  |                     | Under Consideration    |
| Parks & Recreation  | Downtown light pole banners              | GF              | \$ 5,000            |                               | \$ 5,000          |                   |                   |                  |             |                  |                     | Desired, Not Necessary |
| Parks & Recreation  | Bike Repair Station                      | GF              | \$ 3,000            |                               |                   | \$ 3,000          |                   |                  |             |                  |                     | Desired, Not Necessary |
| DPW Equipment       | John Deere 1025R                         | GF              | \$ 26,000           | \$ 26,000                     |                   |                   |                   |                  |             |                  |                     | Necessary Short Term   |
| DPW Equipment       | John Deere zero-turn mower               | GF              | \$ 12,000           |                               |                   |                   |                   | \$ 12,000        |             |                  |                     | Necessary Long Term    |
| DPW Equipment       | Replacement for International            | GF              | \$ 50,000           |                               |                   |                   |                   |                  |             | \$ 50,000        |                     | Necessary Long Term    |
| <b>TOTAL</b>        |  |                 | <b>\$ 1,481,633</b> | <b>\$ 721,000</b>             | <b>\$ 331,492</b> | <b>\$ 163,446</b> | <b>\$ 153,695</b> | <b>\$ 62,000</b> | <b>\$ -</b> | <b>\$ 50,000</b> |                     |                        |

**LEGEND: GF = General Fund; Major = Major Street Fund; Local = Local Street Fund**