



Village of Dimondale, 136 N. Bridge St, P.O. Box 26, Dimondale, MI 48821. 517.646.0230

Freedom of Information Act (FOIA) Request/Estimate

Except for labor costs, if any, no fee will be charged to simply inspect a public record or if an applicant can be directed to the website for the Village of Dimondale to obtain information. The fees and costs outlined below are being provided in response to your written request for a copy of a public record as outlined in the Village of Dimondale Freedom of Information Act Policy.

General Information

Name/Organization:

Email:

Mailing Address:

Phone:

Fax:

Describe the public record(s) requested as specifically as possible (dates, address, locations etc.)

Signature:

Date:

The Village of Dimondale does not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need assistance reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to the agency.

FOIA Component	Rate	Time to Fulfill Request (in 15 minute increments)	Number of Pieces	Subtotal
RESEARCH LABOR				
Secretary	13.03/hr			
Administrative Assistant	19.46/hr			
Manager	24.02/hr			
Fringe Benefit Multiplier	___ X ___			
REDACTION LABOR				
Secretary	13.03/hr			
Administrative Assistant	19.46/hr			
Manager	24.02/hr			
Fringe Benefit Multiplier	___ X ___			
COPY/SCANNING LABOR & MATERIALS				
Secretary	13.03/hr			
Administrative Assistant	19.46/hr			
Manager	24.02/hr			
Paper	.10/page			
MAILING MATERIALS (Actual Cost)				
Non-Paper Physical Media				
Envelope/Mailing Device				
Postage				
TOTAL				